

# **CHITTERNE PARISH COUNCIL**

## **DRAFT**

### **Minutes of the Meeting of Chitterne Parish Council Held at the Village Hall on Monday 14<sup>th</sup> January 2019 at 7.00 p.m.**

#### **Present: Councillors**

Barry Ricketts (Chairman), Murray Kent (Vice Chairman), Peter Emmerson and Charles Horsfall.

**Absent:** Cllrs Albertson and Pike.

**In attendance:** Parish Clerk Nikki Spreadbury-Clews, Cllr Christopher Newbury (Unitary Member) and one member of the public.

#### **Public Participation**

Member of the public kindly offered some temporary repair of the Multiplay, pending replacement, at a cost of approx. £200. After discussion members decided not to proceed with temporary repair, this was taking into account that the equipment is not compliant with the requirements of the relevant standards, the cost and the new equipment should be installed by early May. The member of the public was thanked for his offer and asked if he would be able to dismantle and take away the current equipment, he would look into this.

**18/76 Acceptance of apologies for absence. Resolved:** Cllr Wilkinson.

**18/77 Report from Unitary Authority member.** Cllr Newbury reported Wiltshire Council site allocation consultation ends soon. Precept for Wiltshire Council being discussed at present.

Cllr Kent asked whose responsibility is the maintenance of the cut and in particular the stretch by the roadside adjacent to the village hall, as this is starting to show signs of deterioration. It is considered it is the landowners, Cllr Newbury will make enquiries and advise the Clerk.

**18/78 Minutes.** The minutes of the Meeting of the Parish Council held on 6<sup>th</sup> December 2018 were approved as a true record and signed by the chairman.

**18/79 Dispensations and Declarations of interest. Resolved:** None

**18/80 Updates from previous meetings.**

- a) **Traffic.** Complaints continue regarding residents persistently ignoring the speed limit, Clerk to circulate draft letter for approval and to be sent. Members of the public are reminded to report all instances to the Police on 101, with as much information as possible, in order for a record to be built up and appropriate action to be taken.  
Cllr Kent reported one of the SIDs solar panels had been damaged by an air rifle.
- b) **Allotments.** No report
- c) **Cricket Club, Trees/grass cutting.** Cllr Horsfall reported he has been requoted for the tree work at a cost of £595 (previously £445), Cllr Kent proposed acceptance and for the works to proceed, seconded Cllr Emmerson, voting unanimous in favour.
- d) **Flood Warden.** Cllr Kent reported he has no concerns over the current water levels.
- e) **Village Hall, Footpaths.** No report.
- f) **Parish Steward.** Cllr Emmerson reported gullies continue to be cleared.
- g) **Playground.** Clerk applying to area board for grant. RoSPA report to be actioned. Regular risk assessments to be implemented, pro-forma to be obtained.

**18/81 Planning applications Discussed:**

**(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority. The Principal Authority being the deciding Body)**

**This application falls under Shrewton Parish, however Chitterne have the opportunity to comment if they wish.**

**18/11052/FUL** Area 8 - Temporary planning permission for use of land for film-making for 35 weeks to include construction of set and use of adjacent land for support services, associated storage and parking. Salisbury Plain Land south of Chitterne Road Tilshead Wiltshire Salisbury SP3 4RS. Members agreed to make no comment.

**18/82 Planning Decisions noted: -**

**18/09837/FUL** Single storey timber conservatory. Pitts House, 31 Townsend, Chitterne Warminster BA12 0LQ. Approved with conditions.

**The following application has been withdrawn.**

**18/03167/FUL** Erection of Ground Mounted Photovoltaic Solar Panels/Energy Production Arrays. Landscaping and Associated Works. Clay Pit Hill, Codford Down, East Farm, Codford. BA12 0PJ

**18/83 Accounts for Payment**

It was resolved the following payments be approved, Cllr Ricketts proposed, seconded by Cllr Horsfall, voting unanimous in favour.

**Payments for approval**

Duplicquick Ltd	100624	£84.00
Chitterne Village Hall	100625	£111.13

**18/84 Approval and signing-off of Parish Accounts for the period ended 31<sup>st</sup> December 2018.** Previously circulated. The clerk reported Bank balance as at 31<sup>st</sup> December 2019 was **£10,029.11**.

Cllr Emmerson proposed acceptance of the accounts, seconded Cllr Kent, voting unanimous in favour. The Chairman and the RFO signed the accounts.

**18/85 Budget and Precept Proposals 2019/2020.**

The clerk had prepared and previously forwarded a forecast of the Bank balance as at 31 March 2019 showing a forecast credit balance of £6,956 (less £5,185 reserves and ring-fenced monies leaving £1,771) the 2017/18 Internal Audit report, accounts up to 31 December 2018 and known expenditure for 2019/20 being £8,586.

After discussion it was proposed to budget a further £1,500 for cut maintenance and contingency funds, £1,000 legal fees for possible purchase of the allotments, £500 for purchase of replacement lap top (may be purchased prior to 2019/20), £500 play park contingency funds. Any funds remaining at the end of 2018/19 financial year to be earmarked as general reserves.

Cllr Kent proposed acceptance and approval of the budget and reserves and for the precept request for 2019/20 to increase to £9,800 (2018/19 was £8,095.70), seconded Cllr Horsfall, voting unanimous in favour.

**18/86 Retention and Disposal of Documents Policy.** Document previously circulated and taken as read.

Cllr Ricketts proposed acceptance and adoption of the policy and appendix A, seconded Cllr Horsfall, voting unanimous in favour

**18/87 Wiltshire Council Housing Site Allocation Consultation.** After discussion members agreed not to comment on the consultation.

**18/88 Correspondence Received. Resolved:** None

**18/89 Meetings to consider attending:** -

- **A303 Community Forum** – 16 January 2019 7.00pm – Holiday Inn, Amesbury. – Cllr Emmerson attending
- **CATG** – 7<sup>th</sup> February 2019 – Apologies to be given
- **Warminster Area Board** – 14<sup>th</sup> February 2019. Cllr Ricketts attending.

**18/90 Clerks Salary award 2019/2020.** Noted in confidential minutes.

**18/91 Date of next meeting.**

The next Parish Council Meeting will be held on Monday 11<sup>th</sup> March 2019 at 7.00pm.

The meeting closed at 8.17 pm

Approved by the Council as a true record

Signed.....Chairman                      Date.....

Minutes are on the Website [www.chitterne.com](http://www.chitterne.com) or available from the Clerk on request.