

CHITTERNE PARISH COUNCIL

Clerk: **Nikki Spreadbury-Clews**

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**The Meeting of Chitterne Parish Council will be held on
Monday 14th January 2019 at 7.00pm**

All Parish Council Meetings are open to the Public and Press

7th January 2019

To All Members of Chitterne Parish Council

Dear Councillor

You are summoned to The Meeting of Chitterne Parish Council at the Village Hall, Chitterne, on Monday 14th January 2019 to transact the business set out below.



Nikki Spreadbury-Clews
Parish Clerk

MEETING SCHEDULE

7.00pm

Public Participation

To enable members of the public to address the Council, regarding any matter relating to the village.

COUNCIL MEETING AGENDA

- 1. Acceptance of apologies for absence**
- 2. Report from Unitary Authority Member.**
- 3. To approve** as a correct record, the minutes of the Meeting of the Parish Council held on 6th December 2018, copies of these minutes have been circulated.
- 4. Dispensations and declarations of interest** Council is asked to discuss any written requests for dispensation the Clerk may have received from councillors. Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities.
- 5. Updates from members.**
 - (1) Traffic.** Cllr Ricketts
 - (2) Allotments** – Cllr Wilkinson.
 - (3) Cricket Club, Trees/grass cutting.** Cllr Horsfall
 - (4) Flood Warden.** Cllr Kent
 - (5) Village Hall, Footpaths.** Cllr Pike
 - (6) Parish Steward.** Cllr Emmerson
 - (7) Playground.** Who is to take responsibility?
 - (8) Other updates.** Including Clerk updates

6. Planning Applications to discuss and make recommendations.

(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority. The Principal Authority being the deciding Body)

This application falls under Shrewton Parish, however Chitterne have the opportunity to comment if they wish.

18/11052/FUL Area 8 - Temporary planning permission for use of land for film-making for 35 weeks to include construction of set and use of adjacent land for support services, associated storage and parking. Salisbury Plain Land south of Chitterne Road Tilshead Wiltshire Salisbury SP3 4RS.

7. Planning Decisions for noting: -

18/09837/FUL Single storey timber conservatory. Pitts House, 31 Townsend, Chitterne, Warminster BA12 0LQ. Approved with conditions.

The following application has been withdrawn.

18/03167/FUL Erection of Ground Mounted Photovoltaic Solar Panels/Energy Production Arrays. Landscaping and Associated Works. Clay Pit Hill, Codford Down, East Farm, Codford. BA12 0PJ

8. Accounts for Payment: Members are asked to approve the following payment:

Payment for approval

Dupliciquick Ltd	100624	£84.00
Chitterne Village Hall	100625	£111.18

9. Approval and signing-off of parish accounts

The Clerk will present the parish accounts for 31st December 2018 for approval.

10. Budget and Precept Proposals 2019/2020. Members to discuss and make decision on budget and precept request for 2019/20. Clerk forwarded 2017/18 Internal Audit report, up to date accounts, finance prediction for 31 March 2019 and known expenditure for 2019/20 to members with the agenda.

11. Retention and Disposal of Documents Policy. Members to discuss and make decision on approval and adoption of Policy. Held over from December meeting.

12. Wiltshire Housing Site Allocations Plan - Targeted Consultation. Members to discuss and make decision as to whether to reply to the consultation as forwarded to members 7 January 2019.

13. Correspondence received. Clerk to advise.

14. Meetings to consider attending: -

- **A303 Community Forum** – 16 January 2019 7.00pm – Holiday Inn, Amesbury
- **CATG** – 7 February 2019
- **Warminster Area Board** – 14 February 2019

15. Date of next meeting

The next Meeting of The Full Council is to be held on Monday 11th March 2019 at 7.00pm at the Village Hall.

In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw

16. Clerks Salary award 2019/2020. NALC have published the National Salary Award for 2019/2020, as forwarded to members on 10 December 2018. Members to discuss and approve Clerks Salary with effect from 1 April 2019.

The minutes of this meeting will be available to all members of the public from the village website www.chitterne.com, the Parish Notice board or by contacting the Parish Clerk.