

# CHITTERNE PARISH COUNCIL

Clerk: **Nikki Spreadbury-Clews**

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**The Meeting of Chitterne Parish Council will be held on  
Monday 16<sup>th</sup> July 2018 at 7.00pm**

**All Parish Council Meetings are open to the Public and Press**

**6<sup>th</sup> July 2018**

**To All Members of Chitterne Parish Council**

Dear Councillor

You are summoned to The Meeting of Chitterne Parish Council at the Village Hall, Chitterne, on Monday 16<sup>th</sup> July 2018 to transact the business set out below.



Nikki Spreadbury-Clews  
Parish Clerk

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## MEETING SCHEDULE

**7.00pm**

### **Public Participation**

**To enable** members of the public to address the Council, regarding any matter relating to the village.

## COUNCIL MEETING AGENDA

- 1. Acceptance of apologies for absence**
- 2. Report from Unitary Authority Member.**
- 3. To approve** as a correct record, the minutes of the Annual Meeting of the Council meeting held on 14<sup>th</sup> May 2018, copies of these minutes have been circulated.
- 4. Dispensations and declarations of interest** Council is asked to discuss any written requests for dispensation the Clerk may have received from councillors. Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities.
- 5. Village Hall and Cricket Field.** Members to discuss and make decision on policy and charges for use of Cricket Field. Members to discuss joined up approach on booking the facilities.
- 6. Update on Items from May Meeting.**
  - (1) Traffic.** Cllr Ricketts
  - (2) Allotments.** Cllr Wilkinson
  - (3) Cricket Club, Trees/grass cutting.** Cllr Horsfall - to include the bricks/wall at playing field.
  - (4) Flood Warden.** Cllr Kent

- (5) **Village Hall, Footpaths.** Cllr Pike
- (6) **Parish Steward.** Cllr Emmerson to include dumping culvert cleaning on verge
- (7) **Playground.** Cllr Webb to include update on costing of new equipment.
- (8) **Other updates**

**7. WW1 Commemoration.** Cllr Kent to report on Chitterne 100 and the costings for the removal of the dead tree on the Village Green.

**8. Landfill Site and village traffic.** Members to discuss HGV's accessing prior to 8.00am and non-landfill HGV traffic travelling through village.

**9. Planning Applications for Decision:**

**(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)**

**Ref 18/02195/FUL** Amended plans. Erection of Glasshouses and associated works. East Farm, Church Lane, Codford. BA12 0PJ.

**10.Accounts for Payment:** Members are asked to ratify two payments, one direct debit and approve current payments listed:

**Payments for ratification**

Tusker Technology	100602	£43.80
Duplicquik Ltd	100603	£84.00
ICO	Direct Debit	£35.00

**Payments for approval**

Clerks Salary Q1 Apr - June 2018	£618.22
HMRC PAYE Q1 Apr - June 2018	£154.40
Clerks expenses & reimbursement of costs	£10.33

**11.Approval and signing-off of parish accounts**

The Clerk will present the parish accounts for 30th June 2018 for approval.

**12.Standing Orders and Financial Regulations.** Based om NALC model regulations circulated prior to meeting for members perusal. The documents will be taken as read.

**Members to approve and adopt the new Standing Orders and Financial Regulations.**

**13.Internal Audit.** Clerk to update members on progress.

**14.Correspondence received.** Clerk to advise

**15.Meetings to consider attending: -**

- **Warminster Area Board** – 6<sup>th</sup> September
- **CATG** – 27<sup>th</sup> September

**16.Number of Members to Chitterne Parish Council**

**17.Date of next meeting**

The next Meeting of The Full Council is to be held on Monday 10<sup>th</sup> September 2018 at 7.00pm at the Village Hall.

The minutes of this meeting will be available to all members of the public from the village website [www.chitterne.com](http://www.chitterne.com), the Parish Notice board or by contacting the Parish Clerk.