

CHITTERNE PARISH COUNCIL

Clerk: **Nikki Spreadbury-Clews**

Camberley House, Clay Street, Crockerton, Warminster BA12 8AG

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**The Meeting of Chitterne Parish Council will be held on
Monday 12th November 2018 at 7.00pm**

All Parish Council Meetings are open to the Public and Press

6th November 2018

To All Members of Chitterne Parish Council

Dear Councillor

You are summoned to The Meeting of Chitterne Parish Council at the Village Hall, Chitterne, on Monday 12th November 2018 to transact the business set out below.



Nikki Spreadbury-Clews
Parish Clerk

MEETING SCHEDULE

7.00pm

Public Participation

To enable members of the public to address the Council, regarding any matter relating to the village.

COUNCIL MEETING AGENDA

- 1. Acceptance of apologies for absence**
- 2. Report from Unitary Authority Member.**
- 3. To approve** as a correct record, the minutes of the Meeting of the Parish Council held on 10th September 2018, copies of these minutes have been circulated.
- 4. Dispensations and declarations of interest** Council is asked to discuss any written requests for dispensation the Clerk may have received from councillors. Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities.
- 5. Update on Items from July Meeting.**
 - (1) Traffic.** Cllr Ricketts
 - (2) Allotments –** Cllr Wilkinson. **Allotment 10 has given their notice not to renew in April 2019.**
 - (3) Cricket Club, Trees/grass cutting.** Cllr Horsfall
 - (4) Flood Warden.** Cllr Kent
 - (5) Village Hall, Footpaths.** Cllr Pike
 - (6) Parish Steward.** Cllr Emmerson
 - (7) Playground.** Cllr Webb. To include RoSPA report dated 26.09.2018 forwarded 18.10.2018
 - (8) Other updates.** Including Clerk updates

6. WW1 Commemoration. Cllr Kent.

7. Planning Applications to discuss and make recommendations.

(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority. The Principal Authority being the deciding Body)

18/09837/FUL Single storey timber conservatory. Pitts House, 31 Townsend, Chitterne, Warminster BA12 0LQ

8. Planning Decisions for noting: -

The following applications was responded to Wiltshire Council 'No Comment – No Meeting Held'

18/08669/FUL Installation of 5 borehole security kiosks and 1 static mixer kiosk within Chitterne Water Treatment Works and outlying borehole sites. Pumping Station, Townsend, Chitterne. BA12 0LF. Approved with conditions.

9. Purchase new Lap Top. The webmaster has advised the screen on the current laptop is starting to fail, he has suggested three replacements ranging from £369.00 to £449.00.

10.Accounts for Payment: Members are asked to ratify two payments and approve current payments listed:

Payments for ratification

A Cameron (McAfee Anti-Virus)	100613	£89.99
Wiltshire Council	100614	£166.00

Payments for approval

Clerks expenses & reimbursement of costs	100615	£15.40
Dupliclick Ltd (Sept & Oct)	100616	£168.00
Chitterne Cricket Club	100617	£942.25
Playsafety Limited	100618	£134.40

Receipts

Chitterne Stitches (donation towards Play equipment)		£1,000.00
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11.Approval and signing-off of parish accounts

The Clerk will present the parish accounts for 31st October 2018 for approval.

12.Wiltshire Association of Local Councils – Employment Support Consultation. Members to discuss and make decision on response to consultation question “Do you agree to the 4% increase to the WALC aspect of the subscription to add the HR support package as a benefit of membership (this is separate from any other increase)?” In 2018/19 Chitterne Parish Council paid £86.10 +VAT.

13. Allotment Rental review. Members to discuss and make decision for the rental income of the allotments 2019.

14.Budget and Precept Proposals 2019/2020. Members to discuss and approve budget and precept request for 2019/20.

15.Internal Auditor. Members to discuss and make decision on appointment of internal auditor for year ending 31st March 2019.

16.Internal Audit 2017/2018. Clerk to update members on progress of actions.

17.Number Parish Councillors exceeding number of eligible seats. Email from electoral services dated 3rd October 2018 clarifies the position. Members to discuss and make decision on way forward.

18. Correspondence received. Clerk to advise.

19. Meetings to consider attending: -

- **Warminster Area Board** – 14th February 2019
- **Wiltshire Council – Focusing on the Future** - Trowbridge 15 November 6.00pm-7.30pm, the following are 5.30pm – 7.00pm Chippenham 22 November, Devizes 26 November or Salisbury 29 November.

20. Dates for meetings 2019 to be confirmed.

The minutes of this meeting will be available to all members of the public from the village website www.chitterne.com, the Parish Notice board or by contacting the Parish Clerk.