

# CHITTERNE PARISH COUNCIL

## DRAFT

### Minutes of a Meeting of Chitterne Parish Council (PC) held on Monday 12<sup>th</sup> March 2018 at 7:00pm in the Village Hall

**Present: Councillors** B. Ricketts, P. Emmerson, M. Kent, E. Webb, P. Pike

**In Attendance:** N. Spreadbury-Clews (incoming clerk), V Neal (outgoing Clerk), Debbie Robbins (community Policing)

The Chairman, Cllr Ricketts thanked Virginia Neal for all her work as Parish Clerk and presented her with a gift from the village. Cllr Ricketts welcomed the new clerk Nikki Spreadbury-Clews.

**900/70 APOLOGIES** – Councillors C. Horsfall and D. Albertson. R Wilkinson will be late. Accepted

**900/71 DECLARATIONS OF INTEREST** - none

**900/72 RISK MANAGEMENT** – identify any changes required to schedule adopted 08/05/17 – no changes required.

**900/73 DATA PROTECTION ISSUES (BR/NSC)** – Further information has been received from NALC confirming actions to be taken, clerk will commence these. The clerk will enquire what other Parish Councils are doing regarding a data protection officer. General Data Protection Regulation (GDPR) will come into force on 25.05.18. **ACTION: N Spreadbury-Clews**

#### **900/74 MINUTES**

The minutes of the Full Council meeting held on 8<sup>th</sup> January 2018 were approved as a true record and signed by the chairman.

#### **900/75 MATTERS ARISING**

Plastic tree guards from plantations on Salisbury Plain – BR wrote to MoD to suggest that the MoD help with the clear up – as no action has been taken it was suggested a Village Clean Up would take place on Saturday 7<sup>th</sup> April.

Purchase of land adjacent to the Poplars – no progress to report.

**900/76 CLERK REPORT** – Bank Balance £4,897.86 as of 01.03.2018

#### **900/77 PAYMENT ORDERS (inc VAT)**

14.01.18	chq	100584	Duplicquick Ltd	£	84.00
20.01.18	chq	100585	CPRE	£	36.00
01.02.18	chq	100586	Duplicquick Ltd,	£	84.00
05.03.18	chq	100587	V Neal stationary	£	43.18
05.03.18	chq	100588	Clerk Salary 4 <sup>th</sup> qtr.	£	252.80
05.03.18	chq	100589	HMRC – PAYE income tax	£	63.20
12.03.18	chq	100590	Duplicquick Ltd	£	84.00
12.03.18	chq	100591	SWARCO Ltd	£	212.40
12.03.18	chq	100592	Chitterne Cricket Club	£	942.25
12.03.18	chq	100593	Emma Webb (Jones & Son Pest)	£	77.94

**900/78 PLANNING APPLICATIONS** – none

**900/79 WARMINSTER AREA BOARD, CATG, NTF MEETINGS** –

Area Board meeting was cancelled on 1<sup>st</sup> March due to severe weather conditions.

**900/80 TRAFFIC** – Members agreed for Highways England to attend on 28<sup>th</sup> March at 7.00pm to do a presentation on A303 project.

**ACTION: V. Neal**

**SIDS** – MK to enquire about fitting new post. SIDs will be rotated to different positions.

**ACTION: M. Kent**

**900/81 BEST KEPT VILLAGE COMPETITION** - It was agreed not to enter this year.

**900/82 ALLOTMENTS, PR (RW)** – Water can be made available to the allotments with a meter fitted at the source to the whole of allotments, cost would be split evenly amongst the allotment holders. Letter to all holders advising.

**ACTION P. Pike, R. Wilkinson and Clerk**

**900/83 CRICKET CLUB, TREES/GRASSCUTTING** – trees trimmed on far side, others still to be trimmed

**900/84 FLOOD WARDEN REPORT (MK)** – No telemetry for Chitterne.

Mains drain – reports to be obtained from residents who were most affected by flooding.

**ACTION: B Ricketts**

**900/85 VILLAGE HALL, (PP)** – Curry night was successful. **FOOTPATHS** – all muddy.

**900/86 PARISH STEWARD (PE)** – pot holes are priority.

**900/87 PLAYGROUND RISK ASSESSMENT, LEGAL (EW)** – Anti-bird measures have been Purchased. A new See Saw had been sourced and quoted at £3142.65 Exc VAT. to include carriage and installation. R W requested an estimate of disposal is obtained and ensure fair price to proceed. Proposed P. Pike seconded P. Emmerson Voting all in favour. Site visit to be arranged.

**ACTION: E. Webb**

**900/88 SPTA NEWS (DA)** – no report

**900/89 ANY OTHER BUSINESS** – PCSO Robbins reported theft of electric fence battery in Feb and

2 reports of Hare Coursing in Jan. Debbie will be joined by Candy to cover the area.

**900/90 MAY MEETING** – this will be held on Monday 14<sup>th</sup> May and will be the Annual Parish Meeting of the Electorate at 7.00pm followed by the Annual Meeting of the Parish Council.

**Meeting closed 20.15**