

CHITTERNE PARISH COUNCIL
Minutes of a meeting held on Monday 13th November 2017
at 7:00pm in the Village Hall

Present: B. Ricketts (Chairman), M. Kent, P. Pike, P. Emmerson, D. Albertson, R. Wilkinson, V. Neal (Clerk)

900/27 Apologies: C. Horsfall, E. Webb

900/28 Declarations of Interest - None

900/29 Risk Management – identify any changes required to schedule adopted 08/05/17 – none required

900/30 Approve Minutes of meeting held on 11TH September 2017 - approved and duly signed by the Chairman as a true record

900/31 Matters Arising

Clerk replacement –advertise in Chit Chat, Budgens **ACTION: V. Neal**
No volunteers as yet. V. Neal has agreed to stay on as Clerk until the end of this financial year but no longer. A replacement needs to be fund.
Traffic Issues-Three volunteers have come forward from Chitterne to attend Shrewton traffic meetings. The Townsend 20 mph speed limit came into force from 13.11.17. Signage work ongoing.

900/32 Clerk Report – finance update on 31.10.17 £13,543.94 in Nationwide Business Investor Account. Expenditure to date (net) = £ 8,927.87 Income to date = £15,056.12

Abdon Close sewage treatment plant– Neil Denning of Selwood Housing was not able to attend the meeting. B. Ricketts suggested that Abdon Close residents get together to decide how to move forward. The Parish Council agreed to help facilitate a meeting, if the residents if thought necessary. **ACTION: P. Pike**

M. Kent suggested that the village could approach Wessex Water to ask them to put in mains drainage. B. Ricketts and M. Kent to look at EU drainage laws

ACTION: B. Ricketts, M. Kent

Precept 2018/19 – Deadline for precept to be submitted 19.01.18. To be finalised at January meeting.

900/33 Payment Orders (Gross)

chq. 100568	Wiltshire Council Allotment rental (2)	£ 166.00
chq. 100569	Chitterne Cricket Club grass cutting	£ 942.25
chq. 100570	RoSPA Inspection of playpark equip.	£ 134.40
chq. 100571	Dupliquick Ltd – Chit Chat	£ 84.00
chq. 100572	Clerk Salary (net)	£ 380.00
chq. 100573	HMRC – tax on Clerk salary	£ 95.00
chq. 100574	Swarco Traffic Ltd – SID	£1,817.06
chq. 100575	A. V Neal – postage costs	£ 19.87
chq. 100576	Dupliquick Ltd – Chit Chat	£ 84.00
chq. 100577	Swarco Traffic Ltd – SID	£ 882.22

900/34 Data Protection Update - WC have suggested that the PC appoint a Data Protection Officer. It was suggested that this is yet another level of unnecessary beaurocracy. Chitterne Parish Council pay a yearly fee to the Information Commissioners Office. The Clerk is the contact. B. Ricketts suggested at the end of each meeting discuss whether any data protection issues have arisen and if so, how do deal with them.

- 900/35 Planning Applications –17/10887/PNCOU** – No objections. The subject of social housing was raised in the context of this proposed development. Social Housing to be put on the agenda for the January meeting.
17/10463/TCA – no objections
- 900/36 Warminster Area Board, CATG, NTG MEETINGS**- Wiltshire Local Plan Review – Clerk and Chairman to visit the library to look at documents and send comments to Wiltshire Council. The Chairman attended the last Area Board Meeting in Codford as grant application to CATG for SIDs was being discussed. Grant request approved.
- 900/37 Traffic Issues** – Townsend 20mph 20 mph is in force from 13.11.17. Signs will be up shortly. SID delivery delayed due to problem with some components.
- 900/38 Allotments**, – lack of water still an issue. Need to find out where the water is sourced. Clerk to pass invoice and receipts books to R. Wilkinson
ACTION: P. Pike, R. Wilkinson
PR – Need to keep residents informed on a regular basis via Chit Chat and village website, of what the Parish Council are working on. A review of the previous year to be compiled
ACTION: R. Wilkinson, B. Ricketts
- 900/39 Tree Health Alongside Cut** – work needed to clear residue of tree cutting session and clear The Cut on 9th December 2017. Then tackle trees again in January
- 900/40 Cricket Club, Trees/GRASSCUTTING** – No report
Trees to Commemorate WWI – discussed. Concluded that no space available to plant new trees, apart from one to replace the Horse Chestnut on the village green.
- 900/41 Flood Warden Report** – session needed 25.09.17 = 79.86 12.11.17 - 79.30. Water table still quite low for the time of year. Letter written to Danny Everett asking WC to remove debris from under bridges and gullies. The letter was not even acknowledged. Copies to be sent to CN and Jonathan Seed.
- 900/42 Village Hall** - New lighting in the village hall is a great improvement. CCTV in the building both inside and out.
Footpaths - Footpath behind Abdon Close needs improving – PIGS scheme has money available.
ACTION: P.Pike, V.Neal
- 900/43 Parish Steward** – Cleared the top of Townsend and Abdon Close, filling pot holes etc. If anyone has anything to report let P. Emmerson know and he will add to the schedule.
- 900/44 Playground Risk Assessment, Legal** – anti-bird measures – users of the playpark have commented about the amount of bird excrement on the swing seats. B. Ricketts and E. Webb to source material.
Proposed: P.Pike Seconded: R. Wilkinson
- 900/45 SPTA News** – plantations – plastic tree guards have never been picked up and blow around, a danger to animals. Council to write to the MoD Liaison Officer to highlight the issue and ask if they can clear them up
ACTION: B. Ricketts
- 900/46 Request from RA Hunt** to host the Boxing Day Meet on the Sports Field. Agreed by all.
Proposed: P. Pike Seconded: M. Kent
- 900/46 Any Other Business** – The situation at King's Head was discussed

Date of Next Meeting Monday 8th January 2018

