

CHITTERNE PARISH COUNCIL

DRAFT

Minutes of the Meeting of Chitterne Parish Council

Held at the Village Hall on Monday 10th September 2018 at 7.00 p.m.

Present: Councillors

Barry Ricketts (Chairman), Murray Kent (Vice Chairman), Charles Horsfall, Peter Emmerson and Rachel Wilkinson.

In attendance: Parish Clerk Nikki Spreadbury-Clews, no members of the public, Kirstie and Adam from Wessex Water.

Public Participation

The representatives from Wessex Water gave a presentation on the proposed Water quality improvement work planned at Chitterne water treatment centre. It is hoped the works will commence in November and expect to take about 12 months to complete. There will be no disruption to water supply as a result of the works. There will be an increase in traffic, this will include construction staff and deliveries, however they will try and arrange for deliveries to take place between 9.00am and 3pm to avoid local traffic commuting to work and school. Members of the Parish Council advised the road from the B390 at Chitterne to the water treatment centre becomes very narrow and local vehicles are parked, heavy delivery lorries may find it difficult to pass and there is a weight restriction. The suggested route would be A303, A360 to Shrewton and Tilshead, the representatives would look at this route.

18/41 Acceptance of apologies for absence. Resolved: Cllrs Albertsen, Pike and Webb.

18/42 Minutes. The minutes of the Meeting of the Parish Council held on 16th July 2018 were approved as a true record and signed by the chairman.

18/43 Dispensations and Declarations of interest. Resolved: None.

18/44 Update from July Meeting.

a) Traffic. Cllr Ricketts reported the red road surfacing on 20mph road had been completed. Re-signing to be finished next month. Wiltshire Council will put in pole for the SID in next couple of weeks. Details of lorries outside weight restriction have been collated and are being submitted to Wiltshire Council.

b) Allotments. Concerns from July meeting regarding the Heras fencing at one of the allotment fields had been looked into. The tenancy agreement signed by the tenant states 'the tenant shall maintain in decent order all fences and ditches bordering the field' there was no mention of the type or size of fencing. No further action is considered necessary. Clerk to advise the member of public who raised the concerns.

c) Cricket Club, Trees/grass cutting. Cllr Horsfall reported no comments had been received regarding disposal of the bricks. A request to purchase 100 bricks at £0.50 each had been received and would be fulfilled. Cllr Kent reported the trees in the cricket field would be attended to once the leaves had fallen. Cllr Kent to request the Tree surgeon to process the application to Wiltshire Council for the crowning of the Willow tree.

d) Flood Warden. Nothing to report. Village clean up Saturday 6th October after Breakfast Club.

e) Village Hall, Footpaths. No report.

f) Parish Steward. Cllr Emmerson reported this continues to be of benefit and is well used.

g) Playground. Cllr Ricketts reported quote had been received to replace multiplay and seesaw for £8,800, however they have been approached by two residents who can repair and repaint it at a reduced cost of materials and labour. Cllr Horsfall proposed repair, seconded Cllr Kent, voting unanimous in favour. The Multiplay equipment has been taped off with six notices 'not in use' displayed.

h) Other Updates. Clerk had been requested to find out the licence for the operating hours of the Landfill site, after approaching to Wiltshire Council and Earthline, she is now awaiting response for Environment Agency. Cllr Ricketts told her to approach previous Clerk and Earthline direct.

18/45 WW1 Commemoration. Cllr Kent reported the Chestnut Tree had been removed and the ground is being prepared for re-planting in November. A new tree has been ordered, costing £250 which is less than the £600 originally sourced. Fundraising has been a great success with over £1200 raised. The Military Bingo on 14th September and the talk on 19th October still to take place. Cllr Ricketts gave thanks to Cllr Kent and the team for all that they have done.

18/46 Planning applications Discussed:

(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority. The Principal Authority being the deciding Body)

Ref 18/08126/LBC Door to front of lean-to kitchen extension to be bricked up. Existing main front door to remain unaltered. 98 Codford Road, Chitterne, BA12 0LD. Cllr Ricketts proposed No Objections, seconded Cllr Wilkinson, voting unanimous in favour.

18/47 Planning Decisions for noting: -

Ref 18/02195/FUL Amended plans. Erection of Glasshouses and associated works. East Farm, Church Lane, Codford. BA12 0PJ. Approved with Conditions.

18/48 Internal Audit Update.

Cllr Wilkinson proposed making payment to the previous Clerk for the underpayment of salary for the year 2017/18 totalling £382.52 gross, as identified in the Internal Audit and already circulated, seconded Cllr Horsfall, voting unanimous in favour.

18/49 Accounts for Payment

It was resolved that the following cheques be approved and payments ratified, Cllr Wilkinson proposed, seconded by Cllr Kent, voting unanimous in favour.

(Note the direct debit to ICO at July meeting was rejected by Bank)

Payments for ratification

Duplicquik Ltd	100606	£84.00
ICO	100607	£40.00

Payments for approval

Clerks Salary Q2 July - Sept 2018	100608	£484.15
HMRC PAYE Q2 July - Sept 2018	100609	£197.40
Clerks expenses & reimbursement of costs		£36.41
V Neal	100610	£306.12
Woodside Professional Tree Surgeons	100611	£215.00
Duplicquik Ltd	100612	£84.00

Receipts

VAT Refund		£1,999.75
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18/50 Approval and signing-off of Parish Accounts for the period ended 31st July 2018. Previously circulated. The clerk reported Bank balance as at 31st July 2018 was £11,395.86. Cllr Kent proposed acceptance of the accounts, seconded Cllr Emmerson, voting unanimous in favour. The Chairman and the RFO signed the accounts.

18/51 2018/19 Budget and precept. Clerk will send members budget spend and year end forecast prior to November meeting in order that next year's budget and precept request can be discussed and possibly approved. Precept to be requested from Wiltshire Council by mid-January at the latest. Clerk advised consideration should be given to holding reserves for the play park and ring fencing monies for specific projects.

18/52 Correspondence Received. The Electoral Review of Wiltshire Warding Arrangements consultation has commenced and runs until 5th November, have your say at <https://consultation.lgbce.org.uk> The review will recommend new electoral arrangements for Wiltshire Council. The clerk had received an email requesting 'to establish the true boundary of the village green to establish what is the property of the village, from the deeds would be ideal'. Neither Members or the Clerk are aware of any deeds being held and will look into the matter further for the next meeting. Clerk to reply to the sender.

18/53 Meetings to consider attending: -

- **CATG** – 27th September. Apologies to be given.
- **Warminster Area Board** – 1st November 6.00pm. Cllr Ricketts and possibly Cllr Webb.
- **Neighbourhood Tasking Group** – 26th September 6.00pm. Apologies to be given.

On 8th October Cllr Emmerson, the Clerk and a resident are meeting with the Director Stonehenge Visitor Centre, this is a follow up from letter sent 3 July.

18/54 Clerk will be taking annual leave from 24th to 28th September.

18/55 Date of next meeting.

The next Parish Council Meeting will be held on Monday 12th November 2018 at 7.00pm.

The meeting closed at 8.17pm

Approved by the Council as a true record

Signed.....Chairman Date.....

Minutes are on the Website www.chitterne.com or available from the Clerk on request.