

**CHITTERNE PARISH COUNCIL**  
**Draft Minutes of Annual Parish Meeting**  
**Monday 16<sup>th</sup> May 2016 at Chitterne Village Hall**

**Present:** M Lucas (Chairman), C. Horsfall (Vice Chairman), P. Emmerson, P. Pike, M. Kent, V. Neal (Clerk),

**Apologies:** B. Ricketts, Debbie Robbins (PCSO)

Other attendees: Sarah Jeffries, R. Johns, J. Hendrikse

**700/85 Welcome** – Sarah Jeffries attending as part of her degree course

**700/86 Declarations of Interest:** None

**700/87 Risk Management Schedule** - Original document signed by Chairman

**700/88 Minutes of meeting held 16<sup>th</sup> May 2016** – signed as true record

**700/89 Matters Arising from minute**

Zip Wire – to be tightened with help of Alan Sprack

**ACTION: M. Lucas**

**700/90 Traffic Issues**

Earthline Ltd are now running the site at Valley Farm.

A number of residents living on the B390 have written to complain about the huge volume of lorries accessing the tip through Chitterne. Contact has been made with the Director of Earthline Ltd to ask for observance of speed limit and considerate driving through the village.

Re-routing of lorries via A36 –Wiltshire Council have informed the Parish Council that access for loading is allowed through the village despite the 18t weight limit.

A meeting in the village to be scheduled with an Earthline representative to discuss concerns of residents.

**ACTION: V. Neal**

The Chairman provided an update of the situation regarding the complaint against the Environment Agency, which has been now been received by the Ombudsman and should be actioned in 3-4 weeks. The first submission was turned down as from a Parish Council. It has now been submitted via an individual resident.

**Parish Council Position** – 20 mph speed limit restrictions applied for by Parish Council at Knook end of the village on B390 and along Townsend on C22. Townsend thought suitable however the process was suspended by M. Lucas as the police cannot enforce the 30mph speed limit on the B390 therefore enforcement of a 20mph limit is unrealistic.

SIDs – funding for these has been withdrawn by Wiltshire Council but Warminster Town Council has acquired two which will be shared with a number of other villages including Chitterne. A quote is being sought for erection of 5 poles at various locations on the B390 and C22. The SIDs can then be moved to different locations which might surprise drivers.

The Parish Council have done all it can within the constraints of Wiltshire Council rules and the lack of street lighting within the village. Police are failing to enforce the speed limit.

The Police & Crime Commissioner (P&CC) had mentioned the tackling of anti-social behaviour in a press report for the Salisbury Journal. Speeding is anti-social but nothing is being done to tackle the problem. R. Johns has informed the P&CC that Chitterne had withdrawn from Community Speedwatch as volunteers had concluded that it was a complete waste of time. He was unaware. R. Johns concluded that the concerns of Chitterne were not a primary concern for the Commissioner.

Andrew Murrison MP to be contacted

**ACTION: M. Lucas**

Examples of traffic calming in Wiltshire without associated street lighting to be sought

Eg. Tisbury, Dinton etc

**ACTION: All**

**700/91 Wiltshire Police – No representative attended the meeting**

**700/92 Neighbourhood Watch** – Community Messaging in place. Free messages from your local police officers about policing and crime matters in the area. Messages can be received by email, text or voicemail [www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)

**700/93 Risk Assessment Schedule**

Document discussed at last meeting and subsequently amended to take in to account minor changes to be adopted.

**All voted in favour.**

**700/94 Playground Risk Assessment**

A second draft of a risk assessment form has been drafted by Clerk. S. Jeffries to forward copy of Maiden Bradley form for information.

Action needed before next meeting

**ACTION: V. Neal, M. Lucas**

C Horsfall mentioned that some of the trees on the sportsfield need cutting back. V. Neal to contact Shane Verion WC Tree Officer for advice

**ACTION: V. Neal**

**700/95 Flood Warden Report**

Plans for the new sewage system at the Village Hall are ongoing. A new location for its situation has been approved. The PCC will work with the Village Hall Committee to pursue improvements to the church.

**Cut Clearance** – Strimming to be carried out by village volunteers towards the end of July

**Dredging of silt** – issue raised at last OFWG sth. No action as yet. Letter to be drafted to Danny Everett and Mike Hewitt

**ACTION: B. Ricketts**

**700/96 Grass cutting Contract**

Following receipt of a letter from J. Semdley asking for a 5% rise in the cost of the grass cutting by the Cricket Club a query was raised as to why the Parish Council is paying for the maintenance of church ground. More information needed with reference to existing case law.

**ACTION: V. Neal**

It was proposed that the price increase should be accepted for the next term, subject to case law developments;

**Vote: 3 in favour, 2 abstentions - Carried**

**New Shed to house tractor** – no pressing need at present. Cricket Club were urged to consider submitting a grant application to the Area Board for funding.

**700/97 Village Maintenance Issues**

**Parish Steward** – the new scheme (3 x visits per year) will come into effect from October 2016. P. Emmerson to be main contact for the Steward. Top priorities for projects for Parish Steward to be identified. All ideas to P. Emmerson to formalise and submit.

**ACTION: P. Emmerson**

**My Wiltshire APP useful for reporting issues that need attention**

**700/98 Best Kept Village-** Chitterne were 4<sup>th</sup> in the Medium Village category.

**700/99 Clerk Report**

Balance in Nationwide account 01 July 2016 = £13,399.16 (some SSE grant money remaining)

ORDERS FOR PAYMENT – WALC Subs £107.87 chq 100505, CPRE Subs £36.00 chq 100506, WALC Audit Training £12.00 chq 100507, Dupliquick Ltd £84.00 chq 100508, N Windsor equip. repairs £113.62 chq 100509, Dupliquick Ltd £84.00 chq 100510, Auditing Solutions £228.00 chq 100511, Tusker Technology £43.80 chq 100512, Community First Insurance £350.18 chq 100513, Community First Subs £36.00 chq 100514, MS & PA Kent (SSE grant) £42.23 chq 100515, N Windsor equip. repairs £716.22 chq 100516, Clerk Salary £475.00 chq. 100517

**Land Registration** - Deeds for the sale of the sportsfield to the Parish Council located, to be registered. Village Green and land adjacent to The Poplars to be added to Register of Assets- nominal value of £1. **ACTION: V. Neal**

**800/01 Any Other Business** - It was suggested that The King's Head should be registered as a Community Asset. **ACTION: M. Kent**

Meeting concluded at 20.20hrs

**Date of Next Meeting – Monday 12<sup>th</sup> September 2016**

