

CHITTERNE PARISH COUNCIL
Draft Minutes of Parish Council Meeting
Monday 14th March 2016 at Chitterne Village Hall

Present: M Lucas, C. Horsfall, P. Emmerson, P. Pike, B. Ricketts, V. Neal (Clerk),
Apologies, Cllr Newbury, M. Kent

700/52 Declarations of Interest: None

700/53 Risk Management Review – signed by Chairman

700/54 Minutes of last meeting 09/11/2015 – approved and signed as a true record

700/55 Matters Arising

Playpark repairs: Zip Wire – M. Lucas to contact Alan Sprack

ACTION: M. Lucas

A quote has been obtained to carry out repairs to Multiplay. Need to breakdown quote and reduce.

Investigate removal of basketball net to save money.

ACTION: V. Neal/M. Lucas

Cleaning of mats – emergency kit to be trialled to remove moss from mats.

700/56 Traffic Update – Chitterne has officially pulled out of Community Speedwatch due to its non-effectiveness.

Speed Indicator Devices (SIDS) – Wiltshire Council has pulled funding for scheme. Warminster Town Council have acquired two SIDS. The aim is to for a partnership to deploy these in villages on a rolling programme. The costs of this are not yet set. The Parish Council is currently participating in talks. Three locations in Chitterne have been identified and submitted to Warminster Town Council for assessment.

Warminster Police Neighbourhood Tasking Force – at a recent meeting, representatives of villages feel unsupported by the Police and voted to suspend meetings until police support forthcoming. Next meeting to discuss 23/03/16.

Townsend Traffic – A 20 mph speed limit not enforceable. It was suggested that a proper footway from the junction with the B390 towards Abdon Close should be investigated. To be raised at the next Community Area Transport Group (CATG)

ACTION: M. Lucas

A303 - Atkins Report commissioned by Wiltshire Council to monitor traffic movements in the area around Stonehenge is available.

700/57 Flood Prevention – grant application for sewage plant for Village Hall ongoing. Documents for submission circulated to councillors for comment.

Area Board funding could be investigated. Match funding to meet contributions from the Parish Council and the balance from the SSE grant.

ACTION: B. Ricketts

Vote- All councillors in favour of this approach

Cut Clean-up 7th May

700/58 Financial Risk Assessment – the Parish Council need to adopt a financial risk assessment.

Research is underway to identify a relevant document for circulation to councillors before formal adoption in May.

ACTION: V. Neal

700/59 Sportsfield Risk Assessment – to comply with legislation, a risk assessment form for weekly inspections of play equipment will be drafted. A rota to be drawn up for weekly inspections.

ACTION: V. Neal

700/60 External Audit for Smaller Authorities – the SAAA Ltd is putting in place external audit arrangements. Councils have been given the opportunity to either opt-in or opt-out. The Council held a vote. The result was for “Opt-Out group 4”, but with the proviso that the Wiltshire Assoc. of Local Councils (WALC) was to be contacted to ensure that the guidance had been properly interpreted, as the wording is complex.

WALC recommended that the council adopt the opt-in option group3. This recommendation was circulated to all councillors, who agreed that the provisional decision made at the meeting should be reversed and that the council would not opt out of the SAAA arrangements. Accounts will continue to be audited internally by Auditing Solutions Ltd, a financial return will be posted online and an exemption form submitted to SAAA certifying that there is no need for a limited assurance audit review for the financial year in question.

700/61 QEII 90th Birthday Celebrations – ‘Clean for the Queen’ Saturday 14th May. Celebrations Saturday 11th June

700/62 Mobile Infrastructure Project – a letter has been written to John Glenn outlining the situation in Chitterne and asking for feedback.

700/63 Warminster Area Board – nothing to report

700/64 Transparency – using the grant secured the parish council have purchased a pc, a scanner, software etc to meet transparency guidelines.

700/65 Clerk/Finance – 01/03/16 - a balance of £7,947.99 in Nationwide account

Orders for payment: *A E Cameron – transparency grant pc equipment £496.93 chq 10049, Dupliquick Ltd - printing of Chit Chat £84.00 chq 100492, Barry Ricketts – SSE grant equipment £124.99 chq 100493, Murray Kent – SSE grant materials for shed £16.58 chq 100494, Brian Lee – lean-to construction (SSE grant) £584.13 chq 100495, Land Registry – index search £12.00 chq 100496, Chitterne cricket club grass cutting 2nd instalment £909.50 chq 100497, Dupliquick Ltd - printing of Chit Chat £84.00 chq 100498*

Allotments – note re Best Kept Village competition to be put in ChitChat. There is now a waiting list for allotments

Definitive Map & Statement(rights of way); Chitterne 21 – Wiltshire Council has provided a large scale map showing rights of way. A number of queries were raised re designation of certain paths.

ACTION: V. Neal

700/66 Consultations – Warminster urban expansion west – comments re traffic/school capacity issues

Public transport – for individuals who use the service to comment.

Salisbury Plain Heritage Centre, Larkhill – comment re traffic management

700/67 Any Other Business – goal posts are in a state of disrepair – volunteers to be sourced.

ACTION: C.Horsfall

Date of next Meeting – Electors Meeting Monday 9th May. AGM to take place on Monday 16th May