

**Draft MINUTES CHITTERNE PARISH COUNCIL**  
**7pm on MONDAY 13<sup>th</sup> March 2017 in the Village Hall.**

**Present:** M. Lucas (Chairman) C. Horsfall, B. Ricketts, P. Pike, M. Kent, V Neal (Clerk), Cllr C Newbury

**800/45 APOLOGIES** – P. Emmerson, D. Albertson

**800/46 DECLARATIONS OF INTEREST** - None

**800/47 RISK MANAGEMENT** – No changes required to Risk Management Schedule currently adopted

**800/48 TO CONFIRM THE MINUTES OF MEETING held on 09<sup>th</sup> January 2017**

Proposed: M. Lucas Seconded: P. Pike All in favour. Signed as a true record

**800/49 MATTERS ARISING** – Police & Crime Commissioner(PCC) consultation –reply to consultation submitted.

Disclaimer sign – RoSPA have recommended a company to produce a sign

**Action: V. Neal**

Hedging Sportsfield Wall – a quote obtained for c.60 m = £180.00. M. Kent to obtain a second quote.

C. Horsfall suggested employing someone to move loose stones. Stones that are lying away from the wall should be retrieved.

**800/50 LOCAL ELECTIONS – 4<sup>th</sup> May 2017.** 15<sup>th</sup> March nominations can be submitted. Deadline of the 4<sup>th</sup> April for nominations. A list drawn up of potential nominees to approach

An email to be sent round the village with details of the election with links to the nomination information.

**ACTION: V. Neal**

A new Chairman needs to be found. C. Horsfall as Vice-Chairman will resign if he needs to take the chair as cannot give the role the time it deserves. Go through the election process first then take stock.

Meetings that need to be covered that have been attended by M. Lucas as Chairman: Operational Flood Working Group (sth), Warminster Area Board, Community Area Transport Group, Neighbourhood Tasking Group (Police). The new council will need to work out a strategy to continue appropriate links to maintain contacts with Wiltshire Council.

Cllr Newbury is to stand for re-election.

Costs incurred by Parish Council only if the election is contested.

**800/51 FINANCIAL REGULATIONS UPDATE, PROCUREMENT REGULATIONS – ADOPT**

Proposed: M. Lucas Seconded: B. Ricketts All in favour

**800/52 TRAFFIC ISSUES** – 20 mph speed limit Townsend – plans have been forwarded to councillors for comment, all approve of the design.

Proposed: M. Lucas Seconded: M. Kent. All in favour

M Lucas will contact Martin Rose to say that the scheme is supported by the PC and to firm up a date for the work to start.

**ACTION: M. Lucas**

A vote of thanks was proposed to M. Lucas for all his input into this scheme.

SIDs Update – SIDs in Warminster no longer working. Chitterne could purchase a simple SID for its own use. Someone would need to be ‘street qualified’ to put them up and down and be responsible for the project. Poles to all ends of the village need to be actioned. Total approximate cost £2,500 – £3,000.

A decision to be taken by the new council. The Area Board might provide funding the poles and the SID, match funding would need to be provided by the Parish Council.

Cllr Newbury mentioned that the potential for identifying someone to take charge of the project would be a priority as well as ensuring ongoing revenue costs.

Facts and figures to be put together before the next meeting

**ACTION: V. Neal**

A303 Stonehenge consultation – Chitterne PC raised their concern about the junctions with the local roads. Highways England, Wiltshire Council and Local Councils should liaise. Airman’s Cross roundabout should be reconfigured to ensure that coaches should use the upgraded A303 not local roads.

Non-motorised stakeholder consultation - PC have replied and asked to be consulted further.

A letter to be drafted to Parvis Khansari outlining the concerns of Chitterne Parish Council about the lack of a traffic management plan. Cllr Newbury will forward it to the appropriate person in Wiltshire Council.

**ACTION: V. Neal**

**800/53 MOBILE INFRASTRUCTURE** – A letter sent to Police & Crime Commissioner from the Parish Council pointing out that Chitterne is a 'not-spot'. How will police manage issues in the village without any communications? A response is awaited.

**800/54 WARMINSTER AREA BOARD** – Health & Well Being Management Group presentation.  
Date of next meeting 29<sup>th</sup> June 2017.

**800/54 FLOOD WARDEN REPORT** – weekly reports sent from the Environment Agency re water levels at Chitterne Down, these are somewhat difficult to analyse. Problems have been identified with the structure of The Cut, quite a few areas of the wall are now deteriorating and require repairs. Is this a highways issue as it is a retaining wall/drainage system? Imogen Dallimore – Area Highways Surveyor – come and inspect.  
**ACTION: V. Neal**

**800/56 VILLAGE HALL SEWAGE TREATMENT PLANT** – Abbots proposed a scheme but this resulted in issues with the Environment Agency (EA) about consent to discharge into The Cut. A new contractor has proposed a new solution that is smaller and less expensive £16,000.00 - £17,000.00. A site meeting is to be arranged with the EA to outline the project. Scottish & Southern Electricity (SSE) to be approached for funds. Fundraising ideas proposed: £1,500.00 left from SSE resilient communities grant also the balance raised from the defibrillator. A note to be put in Chit Chat proposing this, the Area Board is to be approached for funding, check with Jacqui Abbot about details.  
**ACTION: B. Ricketts**

**800/57 DEFIBRILLATOR/GRANT UPDATE** – the box is on the wall, there is an issue with the electrics, particular isolators needed for use with defibrillators. Training kit from British Heart Foundation is useful. Email to be sent asking volunteers to come forward for training.

#### **800/58 VILLAGE ITEMS**

Parish steward Scheme – drains on B390. There has been much correspondence regarding the silting up of the drains to the Valley Farm side of the B390 heading in to the village. Earthline road sweepers keep road mud free but sweep silt into the drains and gullies. Reported on My Wiltshire App, planning enforcement and Cllr Newbury aware.

#### **800/59 CLERK REPORT**

Finance – Bank balance on 01.03.2017 = £7,859.81

Orders for Payment – MS & PA Kent (mowing items) chq 100538 £49.32, CPRE subs. Chq 100539

£36.00, Dupliquick Ltd chq 100540 £84.00, Roger Watkins chq 100541 £50.70, Dupliquick Ltd 100542

Correspondence – NFU Better Planning leaflet – reply indicating that Chitterne PC supports farmers but that farmers should be very clear about the effect their diversification has on local communities and work with them accordingly.

Electors Meeting 2017 – no significant subject to discuss this year, therefore agreed not to organise one.

**Proposed: M. Lucas Seconded: C. Horsfall All in favour**

#### **800/60 ANY OTHER BUSINESS**

The King's Head – sale progressing.

Sportsfield - C. Horsfall and M. Lucas to meet up to discuss trees on the sportsfield.

WiFi in Village Hall – Plusnet to be used as provider - £86.15 for installation, connection with 1MB then converted to fibre 20-25 MB. £25.50 per month fee. A proposal for part funding from the Parish Council to be put forward for the next meeting.  
**ACTION: B. Ricketts**

Strimming of grass around play equipment.  
**ACTION: C. Horsfall**

Print off forms for Murray

Allotments – two people are now on the waiting list. Letters to be sent out with invoices.

Cars are parking on pavement on Shrewton Rd so pedestrians cannot access. Amy Hardman to be contacted  
**ACTION: M. Lucas**

**DATE OF NEXT MEETING and AGM – Monday 8<sup>th</sup> May 2017**

