

# CHITTERNE PARISH COUNCIL

Clerk: **Nikki Spreadbury-Clews**

Camberley House, Clay Street, Crockerton, Warminster BA12 8AG

Telephone: 07986 880164

Email: [chitternepc@gmail.com](mailto:chitternepc@gmail.com)

**Meeting of Chitterne Parish Council to be held online  
on Monday 20<sup>th</sup> July 2020 at 7.00pm**

**All Parish Council Meetings are open to the Public and Press**

**13<sup>th</sup> July 2020**

**To All Members of Chitterne Parish Council**

Dear Councillor

You are summoned to the Meeting of Chitterne Parish Council being held remotely on Monday 20<sup>th</sup> July 2020 remotely via Zoom to transact the business set out below.

**Join Zoom Meeting via the internet by going to**

**<https://us04web.zoom.us/j/73527600290?pwd=aDZOalNKbnl6SGozMmhyUCtMZGNodz09>**

**Meeting ID: 735 2760 0290**

**Password: 2bdbmj**



Nikki Spreadbury-Clews

Parish Clerk

---

## MEETING SCHEDULE

**7.00pm**

**Public Participation**

**To enable** members of the public to address the Council regarding matters relating to the village.

## COUNCIL MEETING AGENDA

- 1. Acceptance of apologies for absence.**
- 2. To approve** as a correct record, the minutes of the Council meeting held on 18<sup>th</sup> May 2020, copies of these minutes have been circulated.
- 3. Dispensations and declarations of interest** Council is asked to discuss any written requests for dispensation the Clerk may have received from councillors. Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities.
- 4. Updates on Items from previous meetings.**
  - i) Cricket Club, Trees/grass cutting.** Cllr Horsfall.
  - ii) Parish Steward.** Cllr Emmerson
  - iii) Other updates.** See separate notes.

- 5. Allotments.** Plot 1 has been terminated and was vacated 7<sup>th</sup> July.  
The plot will be offered to the first person on the waiting list, there are four on the list.  
**Members** to discuss and make decision on when the plot will be offered from (annual payment year starts April), the plot will require some work to get it ready for growing.
- 6. Re-opening of playground. Members to discuss and make decision** on the re-opening of the playground following government advise and risk assessment.  
Entrance signage - Clerk has previously costed personalised signage from Design your sign, size 30x25 at £28.14 + delivery £10, + Vat £7.63 total £45.77.  
JAF Graphics, size 40x30 £31.66 + delivery £3.99 + Vat £6.33 total £41.98 (option to add 4 fittings at £6).
- 7. Dog waste/litter bins.** The Wiltshire Council public litter bin replacement scheme has ended.  
Costing for bins from Broxap.  
50 litre waste bin to attach to a post = £49+VAT + carriage  
90 litre free standing bin = £129 + VAT + carriage.  
Cost for emptying - Hurdcott Landscapes Ltd two bins would cost £5 per bin twice a month, the more bins they empty the cost reduces.
- 8. The Kings Head.**  
i) Update on Parish Council application for Public Works Loans Board (PWLB)  
ii) Chitterne Community Pub Group (CCPG) are in process of opening a bank account, however this may not to be open prior to the expiry of the Plunkett Foundation bursary of £2,224.00.  
**Members to discuss and make decision** if the monies can be accepted into the Parish Council account and any reimbursement of costs to members of the CCPG can be made, including Cllr Kent £474.00 and Cllr Emmerson £1200.00
- 9. Mobile phone signal for Chitterne.** To discuss how to secure availability from other providers to use the Chitterne Dairy mast and provide mobile phone network for the village.
- 10. Walking on the Plain.** The overuse of Eric Babey's goodwill.
- 11. Wiltshire Council communications during Covid 19.** Support for the excellent releases received.
- 12. Knook junction A36/B390.** Poor line of vision due to overgrown verges.
- 13. Low flying Helicopters.** Complaint form resident and communications with military.
- 14. Community Area Transport Group (CATG).** Included in the CATG agenda are: -  
i) Chitterne's request regarding a coach ban on B390 with exemption for local buses.  
ii) Heytesbury's request for safety improvements to the B390/A36 junction at Knook.
- 15. Planning responded 'no comment- no meeting held' – for noting.**  
**(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)**

**Planning responded 'no comment- no meeting held'**

**20/04271/TCA** Conifer (T1) - Fell due to low amenity value and size Willow (T2- 5) - Fell due to low amenity value and poor form. 75 Shrewton Road, Chitterne, BA12 0LN

**16. Planning decisions from Wiltshire Council for noting.**

**20/01575/LBC** Replace roof tiles with Phalempin Clay Tiles to repair current leak. Manor Farm House, Chitterne, Warminster, Wilts, BA12 0LG. Wiltshire Council decision- Approved with conditions.

**20/04493/LBC** Alterations to design, to include proposed rooflights, fenestration & link structure. Land West of The Manor, Chitterne, Chitterne, BA12 0LJ.  
Wiltshire Council decision – Approved with conditions. (decision given 30.06.2020 despite consultation open until 17.07.2020)

**17. Accounts for Payment LGA 1972 s150 (5)**

Members are asked to ratify one payment (previously advised by email) and approve two payments listed.

**Payments to be ratified**

Clerks salary (June)	100696	£255.01
----------------------	--------	---------

**Payments for approval**

Clerks Salary (July)	100697	£255.01
Clerks expenses	100697	£22.50

**18. Approval and signing-off of parish accounts.** The Clerk will present the parish accounts for the months to 30<sup>th</sup> June 2020 for approval.

**19. Amended Financial Regulations.** Based on NALC model regulations circulated prior to meeting for members perusal. The documents will be taken as read.

**Members to approve and adopt the Financial Regulations.**

**20. Internal Audit Report 2019-2020.** Recommendations action plan updated and circulated to members.

**Members to discuss and make a decision** on R3 and R7.

**21. Correspondence.** Clerk to advise

**22. Date of next meeting**

Members are asked to note the next meeting of Chitterne Parish Council will be held on Monday 14<sup>th</sup> September 2020 at 7.00pm. Venue to be confirmed.

The minutes of this meeting will be available to all members of the public from the village website [www.chitterne.com](http://www.chitterne.com) or by contacting the Parish Clerk.