

# CHITTERNE PARISH COUNCIL

Clerk: **Nikki Spreadbury-Clews**

Camberley House, Clay Street, Crockerton, Warminster BA12 8AG

Telephone: 07986 880164

Email: [chitternepc@gmail.com](mailto:chitternepc@gmail.com)

**Meeting of Chitterne Parish Council to be held online  
on Monday 24<sup>th</sup> August 2020 at 7.00pm**

**All Parish Council Meetings are open to the Public and Press**

**17<sup>th</sup> August 2020**

**To All Members of Chitterne Parish Council**

Dear Councillor

You are summoned to the Meeting of Chitterne Parish Council being held remotely on Monday 24<sup>th</sup> August 2020 remotely via Zoom to transact the business set out below.

**Join Zoom Meeting via the internet by going to**

<https://us04web.zoom.us/j/77732874572?pwd=UVhGSFVzc1JQdWNvT3lxL0w2V29ZZz09>

**Meeting ID: 777 3287 4572**

**Passcode: QQXA0X**



Nikki Spreadbury-Clews

Parish Clerk

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## MEETING SCHEDULE

**7.00pm**

**Public Participation**

**To enable** members of the public to address the Council regarding matters relating to the village.

## COUNCIL MEETING AGENDA

- 1. Acceptance of apologies for absence.**
- 2. To approve** as a correct record, the minutes of the Council meeting held on 20<sup>th</sup> July 2020, copies of these minutes have been circulated.
- 3. Dispensations and declarations of interest** Council is asked to discuss any written requests for dispensation the Clerk may have received from councillors. Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities.
- 4. Updates on Items from previous meetings.**
  - i) Allotments**
  - ii) Cricket Club, Trees/grass cutting.** Cllr Horsfall.
  - iii) Parish Steward.** Cllr Emmerson
  - iv) Playground**
  - v) Flood warden replacement**
  - vi) Village matters.** Parking on pavement up Bidden Lane/Shrewton Road. Low flying military aircraft
  - vii) Other updates.**
- 5. The addition of new members to the Parish Council.**

**6. Planning applications for discussion and decision:**

**(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)**

**20/06082/PNCOU** Village Barn, Shrewton Road, Chitterne, BA12 0LN - Change of use of Agricultural Barn to a Dwelling (Class Q)

**The following application was returned ‘No comment – no meeting held’**

**20/06304/TCA** T1 - Elder - removal of small tree for repairs to chalk wall T2 - Hazel - removal of bush for repairs to chalk wall. Glebe House 107-108 Chitterne Warminster Wiltshire BA12 0LJ

**7. Planning Decisions from Wiltshire Council for noting:**

**20/02839/FUL** Retrospective change of use to include B19 (c) and the retention of existing B8 use; and the extension to existing premises (for both B1 (c) and B8) and retrospective perimeter fencing, hardstanding to Parking area, and retrospective change of use of open countryside to recycling are. Chitterne Dairy, Shrewton road, Chitterne. BA12 0LU. Wiltshire Council decision – Approved with conditions.

**8. Licence to sell Alcohol.** The Licensing Authority have received an application from Elaine Timoney for a new premises licence at Bow House, Chitterne, Warminster, BA12 0LG.

**Members to discuss and if required make comment.**

**9. The Kings Head update.**

**10. Community Area Transport Group (CATG).** To receive report from Cllr Neal.

**11. Accounts for Payment LGA 1972 s150 (5)**

Members are asked to approve two payments listed.

**Payments for approval**

Clerks Salary (August)	100698	£255.01
Clerks (reimbursement costs)	100698	£91.97

**12. Approval and signing-off of parish accounts.** The Clerk will present the parish accounts for the month to 31<sup>st</sup> July 2020 for approval.

**13. Business Risk Management Register.** Circulated prior to meeting for members perusal. The document will be taken as read.

**Members to approve and adopt the Business Risk Management Register.**

**14. Correspondence.** Clerk to advise.

**15. Clerks Annual Leave.** Members to note the Clerk will be taking annual leave week commencing 28 September 2020.

**16. Date of next meeting**

Members are asked to note the next meeting of Chitterne Parish Council will be held on Monday 9<sup>th</sup> November 2020 at 7.00pm. This meeting will include budget and precept setting. Method and venue of meeting to be confirmed.

The minutes of this meeting will be available to all members of the public from the village website [www.chitterne.com](http://www.chitterne.com) or by contacting the Parish Clerk.