

CHITTERNE PARISH COUNCIL

Minutes of the Meeting of Chitterne Parish Council held remotely via Zoom on Monday 8th March 2021 at 7.00 p.m.

Present: Councillors

Murray Kent (Chairman), Peter Emmerson, Charles Horsfall, Mike Lucas and Virginia Neal.

In attendance: Parish Clerk Nikki Spreadbury-Clews and three members of the public, Cllr Newbury (Unitary Councillor) joined the meeting later.

Public Participation

Member of the public spoke regarding the planning application 21/00011/FUL as discussed at meeting held on 8th February 2021.

One member of the public left the meeting

20/118 Acceptance of apologies for absence. Resolved: Cllr Wilkinson.

20/119 Minutes. The minutes of the Extra Ordinary Council meeting held on 8th February 2021 were approved as a true record and will be signed by the Chairman at a future date.

20/120 Dispensations and Declarations of interest. Resolved: None

20/121 Updates from previous meetings:

- i) Allotments.** Cllr Wilkinson had advised she will not be standing for re-election in May, Cllr Kent thanked her for her support to the Council and especially with the allotments. The Clerk advised there are currently three people on the allotment waiting list.
- ii) Cricket grounds.** Cllr Horsfall advised there are a couple of dead trees, first grass cut had taken place.
Cllr Kent advised Charlie Micklem was retiring from cutting the chancel graveyard and some of the sports field, Cllr Kent thanked Charlie for his work over many years. Currently the Cricket Club invoice the Parish Council twice a year for Charlie's work and them cutting the cricket pitch. Cllr Kent and John Smedley to discuss way forward.
Correspondence regarding the Boxing day hunt was briefly discussed, no further action at this time.

7.23pm Cllr Newbury joined the meeting

- iii) Parish Steward** has checked the gullies, cleaned the road signs. Cllr Kent suggested clearing Back Lane and the footpath along the B390. Clerk to contact Denise Nott regarding re-seeding of the corner of B390/Tilshead Road.
- iv) Play Park.** Monthly risk assessments completed. Cllr Kent suggested a working party of local parents of young children to treat the play equipment. There was a suggestion of a skip to tidy and clear various items in sports field/play area.
- v) EE phone mast.** Cllr Kent took this opportunity to thank Cllr Lucas who is not standing for re-election in May, for his contribution to the Council recently and in the past and as the instigator of this particular issue. Cllr Kent advised progress on the use of the Emergency Services Network (ESN) mast, it will be available to any mobile virtual network operators

(MVNO) of EE, this includes BT Mobile, PlusNet, Asda Mobile and Virgin mobile, all other mobile users should lobby their mobile provider.

vi) Tree work on C22 and proposed tree work by Utility company. Cllr Kent believes the tree works on the C22 probably won't happen until after the nesting season. The Utility Arboricultural Surveyor had advised on works to trees in the village and on the Green, which included the removal of a horse chestnut on the Green, members felt its total removal was not necessary, it appear to be a metre away from cables and it could be pruned, as in the original plan. Clerk to write a reply.

vii) Other updates:

- a) PWLB application has been submitted, no decision as yet.
- b) Valley Farm and Trinity Grain – 28 January letters sent to Earthline Ltd, Dean Thomas (planning enforcement officer -Wiltshire Council) and Trinity Grain, replies received from Earthline Ltd and Dean Thomas.
- c) Volume of HGV's, particularly from Valley Farm Waste Management Site –17 February letter sent to Cllr Whitehead, leader of Wiltshire Council, copied to Cllr Wayman (Cabinet Member Highways, Transport & Waste), Emma Howard-Boyd (Chair of the Environment Agency), Cllr Newbury and Dr Andrew Murrison MP. Response received from Cllr Whitehead. Cllr Neal to draft a reply to Cllr Whitehead.
- d) Excess speeding through village– 17 February letter sent to Chief Constable Kier Pritchard, copied to Angus Macpherson, Police & Crime Commissioner for Wiltshire & Swindon, Cllr Newbury and Dr Andrew Murrison MP, responses received. PO Vicky Howick and Cllr Kent are arranging to meet up. Should the Council wish to investigate traffic calming this would be required through Wiltshire Council and is a lengthy process.

20/122 Planning applications discussed and decisions made:

(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)

21/01490/FUL Demolition of garage and construction of a two-storey extension. Re-application of lapsed consent 17/03027/FUL. 61 Shrewton Road, Chitterne, BA12 OLN. Cllr Kent proposed no objections, seconded Cllr Neal, voting unanimous in favour.

20/123 Planning Decisions from Wiltshire Council noted:

20/12421/00974/TCA Beech Tree – Fell. 1 Townsend, Chitterne, Warminster, Wiltshire, BA12 OLF. Wiltshire Council decision – no objections

20/12520/09123/FUL 3no. Proposed New Dwellings; extension to no.75 and amended access to no.79. 75 - 79 Biden lane, Chitterne, Warminster, BA12 OLN. Wiltshire Council decision – Approved with conditions.

Members noted - the following application had been withdrawn by the applicant.

20/11251/PNCOU Notification for Prior Approval Under Class Q - Conversion of Agricultural Building to form 3 Dwellings and for Associated Operational Development. Claypits Barn, East Farm, Codford, Warminster, Wiltshire, BA12 OPJ

20/126 CPRE Wiltshire and The Hills Group Best Kept Village Competition 2021 and CPRE annual membership of minimum £36.00. Resolved: Cllr Lucas proposed renewing the membership at £36 for a year, Seconded Cllr Horsfall, voting four in favour and one abstaining. Members agreed not to enter the competition.

20/127 Accounts for Payment Approved LGA 1972 s150 (5)

Resolved: Cllr Neal proposed ratifying four payments and approving three payments listed, seconded Cllr Horsfall, voting unanimous in favour.

Payments ratified

R Whatling	100719	£1,560.00
HMRC	100721	£1.20
Clerks' salary and reimbursement of costs	100722	£276.73
Duplicquick	100723	£168.00

Payment authorised

Clerks' expenses & reimbursement of costs	100724	£57.46
Clerks' salary (March)	100725	£260.31
HMRC	100726	£1.20

20/128 Approval and signing-off of Parish Accounts for the months to 28 February 2021.

Previously circulated, along with year to date spend against budget to 28 February 2021. The clerk reported Bank balances as at 28 February 2021

Bank account **£10,224.95**

Less outstanding payments **£ 2,005.93**

Balance **£8,219.02**

Resolved: The accounts were approved. Proposed Cllr Kent, seconded Cllr Emmerson, voting unanimous in favour. The Clerk signed the accounts and will be signed by the Chairman at a future date.

20/129 Internal Audit Report 2019/2020. All actions were completed at the November meeting, report since updated.

Resolved: Members confirmed the completion of the recommended actions from the 2019/2020 internal audit. Proposed Cllr Neal, seconded Cllr Lucas, voting unanimous in favour.

20/130 Bank account signatories. With some members not standing in the May elections this may leave insufficient signatories on the Bank account.

Resolved: Cllr Emmerson proposed adding Cllr Kent and Cllr Neal as Bank signatories, seconded Cllr Lucas, voting unanimous in favour. Clerk to obtain the forms.

20/131 Website. Clerk advised Archie and Richard Hendrickse are the new webmasters, Richard is going to look at the Website Accessibility regulations 2018. Cllr Kent thanked Andy Cameron for his time in running and updating the Chitterne.com website.

20/132 Byway CHIT10, this has recently been re-laid by Wiltshire Council, concerns had been raised over its usage by off roaders, asked if it could be made a footpath or bridleway, this would involve going to the magistrates' court and they give notice, would cost the Parish Council approx. £5K. Paul Millard, RoW officer, is going to advise of the WC and SPTA contact to make further enquiries.

20/133 Census 2021. Noted

The census is coming. By taking part, you can help to inform decisions on services that shape your community, such as schools, doctors' surgeries and bike lanes. It's important you fill in your census questionnaire because the information you share affects the life of every single person living in England and Wales. Because these things matter to us all, everyone needs to complete the census.

Do not worry, your information is protected by law. That means government officials dealing with payments or services you receive cannot see it.

Census Day is Sunday 21 March. You can fill yours in online as soon as you get your access code in the post. If your household circumstances change on Census Day, you can let The Office for National Statistics (ONS) know.

If you need help, you can visit www.census.gov.uk where there's a wide range of support services available.

20/134 Local Elections 6 May.

Registered voters will be able to have their say in the Police and Crime Commissioner, unitary, and town and parish council elections, as well as a number of neighbourhood planning referendums. Due to the ongoing pandemic, Wiltshire council's Returning Officer is asking that as many people as possible register to vote via post. [People urged to vote by post and have their say in a safe way - Wiltshire Council](#)

All seven seats of Chitterne Parish Council are open for candidates to put themselves forward to be elected onto the Parish Council. Nomination packs are available from 11 March and the closing date for nomination is 4pm 8 April. All information can be found at [Town and parish elections - Wiltshire Council](#).

20/135 Dates of meetings 2021/2022 municipal year. Meetings are held generally on the second Monday by-monthly. However, the Annual meeting of the Council in May 2021 will be required after the Local Elections on 6th May and no later than the 24th May 2021, the proposed date is 17 May 2021, due to Clerk's commitments to her other Councils.

Please note legislation to hold meetings remotely expires on the 7th May 2021.

20/136 Annual Parish Meeting of the Electorate.

This is not a Council meeting; it is a meeting of the parish electors taking place between 1 March and 1 June. Electors can contribute to the agenda and in practice often celebrate local activities and debate current issues in the community. The Chairman of the Council, any two councillors or six members of the public can call the Annual Parish Meeting.

Resolved: To hold this on Monday 17th May 2021 at 7.00pm prior to the Annual Meeting of the Parish Council to commence no later than 7.30pm

20/137 Correspondence. None

20/138 Noted: The Clerk will be on annual leave from 22nd March to 26th March 2021.

20/139 Noted: The next meeting will be the Annual Parish Council meeting and will be held on Monday 17th May 2021 at 7.00pm, how and where to be confirmed nearer the time.

The meeting closed at 8.27pm. Approved by the Council as a true record

Signed.....Chairman Date.....

Minutes are on the Website www.chitterne.com or available from the Clerk on request.