

# CHITTERNE PARISH COUNCIL

Clerk: Nikki Spreadbury-Clews

Camberley House, Clay Street, Crockerton, Warminster BA12 8AG

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**Meeting of Chitterne Parish Council to be held on  
Monday 20<sup>th</sup> September 2021 at 7.00pm at Chitterne Village Hall.**

**All Parish Council Meetings are open to the Public and Press.  
Please note current Government Covid guidelines are to be followed.**

**10<sup>th</sup> September 2021**

**To All Members of Chitterne Parish Council**

Dear Councillor

You are summoned to the meeting of Chitterne Parish Council being held on Monday 20<sup>th</sup> September 2021 to transact the business set out below.



Nikki Spreadbury-Clews

Parish Clerk

## MEETING SCHEDULE

**7.00pm**

**Public Participation**

**To enable** members of the public to address the Council regarding matters relating to the village.

## COUNCIL MEETING AGENDA

- 1. Councillor Horsfall to sign his Declaration of Acceptance of Office.**
- 2. Acceptance of apologies for absence.**
- 3. To approve** as a correct record, the minutes of the Extra Ordinary Council meeting held on 27<sup>th</sup> July 2021, copies of these minutes have been circulated.
- 4. Dispensations and declarations of interest** Council is asked to discuss any written requests for dispensation the Clerk may have received from councillors. Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities.
- 5. Exclusion of the press and public.** [Standing Order #3d](#)
- 6. Councillor Vacancies.** The Parish Council currently has one vacancy.
- 7. Updates on village issues and items from previous meetings, to include: -**
  - a) Allotments.** Cllr Barella.
  - b) Parish Steward.** Cllr Emmerson

- c) **Sports field** – Update on the request from Warminster Sky Blue to use the sports field a couple of Saturday mornings from September to April. Ash Die Back - trees around sports field
- d) **Tree work adjacent C22** – Wiltshire Council response “I have chased the tree work adjacent to the C22 with Uptons and they were waiting for SSE to shroud the ABC power cable before they could carry out the work. They have emailed their SSE contact again, as bird nesting season will soon be over, with a view to programming in these works. Ideally, they want to wait for leaf drop before pruning the trees so they are hopeful of a late October/early November date”
- e) **Resurface/Quiet tarmac of B390** – Wiltshire Council response “Major maintenance team has the B390 on their five-year programme to receive surface treatment in the 2023/24 financial year. In the meantime, defects can be reported via the MyWilts app and we also carry out regular inspections of the network to monitor condition so any defects requiring repair will continue to be addressed by the Local Highways team.”
- f) **Re-seeding Junction B390/Tilshead Road** – Wiltshire Council response “A works order has been raised by my technician for oak effect posts to be placed on the verge at the C22/B390 junction to prevent further vehicle overrun and we will also soil and seed it to make good. We do have a large amount of priority masonry work countywide in the system and this is a low priority so may take some time to get done. Please bear with us on this.”
- g) **Any other updates**

**8. Consultations on planning applications. Members to discuss and make decision on responses: (Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)**

**21/00011/FUL**

Construction of an agricultural style barn, for equestrian use. At Land West Of The Manor, Chitterne, Warminster, BA12 0LJ

**The following were responded ‘no comment – no meeting held’**

**PL/2021/06698**

Variation of condition 2 (amendment to plans) pursuant to application number 19/11700/FUL (Erection of solar panels and associated works). Clay Pit Hill Codford Down East Farm Codford Wiltshire BA12 0PJ

**PL/2021/07491**

Variation of condition 2 (amendment to plans) pursuant to application number 19/03576/FUL (Resubmission of 18/03167/FUL - Erection of Solar panel). Clay Pit Hill Codford Down East Farm Codford Wiltshire BA12 0PJ

**9. Planning decisions from Wiltshire Council for noting:**

**The following were all approved with conditions.**

**PL/2021/03195**

Demolition of existing outbuilding and construction of single storey extension. 68 Shrewton road, Chitterne, Warminster, BA12 0LN

**PL/2021/04503**

Remove existing lean-to and replace with a single storey side extension and associated works. 20 Townsend, Chitterne, Warminster, BA12 0LF

**PL/2021/05468**

Installation of an Oil-fired boiler and associated oil tank. Flint Cottage, Townsend, Chitterne, Warminster, BA12 0LQ

**PL/2021/05766**

T1 - Crown reduce Horse Chestnut tree by approximately 5m (30%), back to previous reduction points. Junction At Abdon Close and Townsend South West To Brook Cottage, Chitterne, BA12 0LQ

**PL/2021/05587 & PL/2021/06581 (LBC)**

First floor extension over existing garden store. The Old Malt House, Chitterne, BA12 0LL

**The following was responded to by the Parish Council ‘no comment- no meeting held’.**

**Wiltshire Council decision – no objections.**

**PL/2021/07069**

Crown raise the semi mature trees, coppice all Elms & Saplings. Fell all young Ash showing signs of Die Back Chapel Cottage, 93 Shrewton Road, Chitterne, Warminster, BA12 0LW

**10. Purchase of Kings Head updates: -**

Further to meeting 27 July Clerk has applied for Parish Council to be VAT registered and appointed Tony Ford of Farnfields Solicitors to act for the Parish Council with the purchase and drawing up the lease to Chitterne Community Pub Group.

**11. Highways/traffic –**

- a) **A303 Stonehenge tunnel project – update**
- b) **Draft Traffic Report** - discuss - letter/email to English Heritage re Stonehenge Visitor Centre
- c) **Valley Farm Landfill Site – response received from Dean Thomas, Wiltshire Council re enforcing completion of the operation.**
- d) **Request from resident for a traffic survey for speed and volume on C22.**
- e) **Water pooling on B390 outside Clump Cottage.**
- f) **CATG October meeting**
  - i) Discuss traffic calming measures for Highway Improvement request to CATG.
  - ii) Contact Bill Parks following his suggestion about arranging a forum for discussing strategic traffic issues at last CATG

**12. Rights of Way and Countryside Management.** Parishes were encouraged to get in touch with the Countryside team if they are keen to discuss setting up local volunteer groups to support, improve and maintain local rights of way networks.

**Members to discuss if and how they wish to take this forward.**

**13. McAfee subscription.** Due for renewal 27 September, previous year £89.99. **Members to make decision to subscribe.**

**14. Accounts for Payment LGA 1972 s150 (5)** Members are asked to ratify three payments and authorise payments listed.

**Payments for ratifying**

Duplicquik Ltd	100753	£84.00
P Sawyer	100754	£28.50
Clerks Salary (August)	100755	£261.51

**Payments for authorising**

Duplicquik Ltd	100756	£84.00
Clerks Salary (September)	100757	261.51

**15. Approval and signing-off of parish accounts.** The Clerk will present the parish accounts for the months ending 31<sup>st</sup> August 2021 for approval.

**16. Queens Platinum Jubilee June 2022. Members to consider** if they wish to mark the occasion with commemorative event and/or an item and plan budget accordingly.

**17. Correspondence.**

**18. Partnership Meetings to consider attending: -**

a) **CATG** - 27 October 2021 10am -12noon

b) **Warminster Area Board** – 11 November 7.00pm

*At this point the public and press will be asked to leave due to the confidential nature of the matters to be discussed.*

**19. Clerks leaving and holiday owed.** Clerks' final day is scheduled for 31 October, holiday owed to Her as of this date will be 18 hours.

**20. Parish Clerk and Responsible Financial Officer vacancy.**

**21. Date of next meeting**

Members are asked to note that the next meeting of the Council will be held on Monday 8th November 2021 at 7.00pm, to be held at Chitterne Village Hall, this will include budget and precept setting for financial year 2022/2023.

The minutes of this meeting will be available to all members of the public from the village website [www.chitterne.com](http://www.chitterne.com) or by contacting the Parish Clerk.