

CHITTERNE PARISH COUNCIL

DRAFT

Minutes of the Meeting of Chitterne Parish Council Held at Chitterne Village Hall on Monday 20th September 2021 at 7.00 p.m.

Present: Councillors:

Jeff Barella, Peter Emmerson and Virginia Neal.

In attendance: Nikki Spreadbury-Clews (Parish Clerk), and five members of the public.

Public Participation. Commenced at 7.10pm

Member of the public gave an overview of a planning application they are about to submit regarding the development of a farm workers two-bedroomed dwelling at Valley Farm.

Member of the public left the meeting at 7.15pm

Two members of public spoke regarding further concerns over the planning application 21/00011/FUL, siting previous concerns have not been satisfied, the position, animal waste, smell, drainage.

The applicants of planning application 21/00011/FUL advised the revised plans had covered many of the concerns of residents and statutory consultees, they were trying to establish from the planning officer what would be deemed acceptable regarding the position.

Meeting of the Council commenced at 7.41pm

21/53 Election of Chairman for the meeting.

Resolved: Cllr Neal proposed Cllr Emmerson to chair the meeting in the absence of Cllr Kent, seconded Cllr Barella.

21/54 Acceptance of apologies for absence. Resolved: Cllr Bull, Cllr Horsfall and Cllr Kent.

Cllr Horsfall's last attendance at a meeting was April 2021 and therefore nearly at the end of the six-month rule whereby will cease being a Councillor. **Resolved:** Cllr Barella proposed to approve Cllr Horsfall's reason for absence before the end of the six-month period and therefore continue to be a Councillor, seconded Cllr Neal, voting unanimous in favour.

21/55 Minutes. The minutes of the Extra Ordinary Council meeting held on 27th July 2021 were approved as a true record and signed by the chairman.

21/56 Dispensations and Declarations of interest. Resolved: None

21/57 Exclusion of the press and public. Standing Order #3d. Resolved: Members of the public would be asked to leave when the confidential matters regarding the clerk would be discussed.

21/58 Councillor Vacancies. There is currently one Councillor vacancy.

If you wish to find out more about how you could make a positive contribution to your local community, please feel free to contact any of the Councillors or the Clerk.

The Chairman brought the following item forward for discussion

21/59 Planning applications discussed and responses made to consultations:

(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)

21/00011/FUL

Construction of an agricultural style barn, for equestrian use. At Land West Of The Manor, Chitterne, Warminster, BA12 0LJ.

Resolved: After discussion members felt no decision could be made due to lack of members present and lack of Wiltshire Council Conservation report.

The remaining four members of the public left the meeting at 7.48pm

The following had been responded 'no comment – no meeting held'

PL/2021/06698

Variation of condition 2 (amendment to plans) pursuant to application number 19/11700/FUL (Erection of solar panels and associated works). Clay Pit Hill Codford Down East Farm Codford Wiltshire BA12 0PJ

PL/2021/07491

Variation of condition 2 (amendment to plans) pursuant to application number 19/03576/FUL (Resubmission of 18/03167/FUL - Erection of Solar panel). Clay Pit Hill Codford Down East Farm Codford Wiltshire BA12 0PJ

21/60 Updates on village issues and items from previous meetings, to include: -

- a) **Allotments.** Cllr Barella advised plot 8 has not been tended to or cultivated for a couple of years, he has spoken with the tenant and despite them saying they would tend to it, there has been no improvement. Plots 1, 9 and 10 are not kept in good condition. Cllr Barella proposed the Clerk writes to tenants of plots 1, 9 and 10 to tidy up and use. The tenant of plot 8 to be given notice the tenancy will be terminated at the end of the current term, 31 March 2022, seconded Cllr Emmerson, voting unanimous in favour.
- b) **Parish Steward.** Cllr Emmerson advised the steward had tended to pot holes, gullies and hedge cutting for visibility.
- c) **Sports field/Cricket club.** No updates.
- d) **Tree work adjacent C22 – Noted:** Wiltshire Council response “I have chased the tree work adjacent to the C22 with Uptons and they were waiting for SSE to shroud the ABC power cable before they could carry out the work. They have emailed their SSE contact again, as bird nesting season will soon be over, with a view to programming in these works. Ideally, they want to wait for leaf drop before pruning the trees so they are hopeful of a late October/early November date”
- e) **Resurface/Quiet tarmac of B390 – Noted:** Wiltshire Council response “Major maintenance team has the B390 on their five-year programme to receive surface treatment in the 2023/24 financial year. In the meantime, defects can be reported via the MyWilts app and we also carry out regular inspections of the network to monitor condition so any defects requiring repair will continue to be addressed by the Local Highways team.”

- f) **Re-seeding Junction B390/Tilshead Road – Noted:** Wiltshire Council response “A works order has been raised by my technician for oak effect posts to be placed on the verge at the C22/B390 junction to prevent further vehicle overrun and we will also soil and seed it to make good. We do have a large amount of priority masonry work countywide in the system and this is a low priority so may take some time to get done. Please bear with us on this.”

21/61 Planning decisions from Wiltshire Council noted:

The following were all approved with conditions.

PL/2021/03195

Demolition of existing outbuilding and construction of single storey extension. 68 Shrewton road, Chitterne, Warminster, BA12 0LN

PL/2021/04503

Remove existing lean-to and replace with a single storey side extension and associated works. 20 Townsend, Chitterne, Warminster, BA12 0LF

PL/2021/05766

T1 - Crown reduce Horse Chestnut tree by approximately 5m (30%), back to previous reduction points. Junction At Abdon Close and Townsend South West To Brook Cottage, Chitterne, BA12 0LQ

PL/2021/05587 & PL/2021/06581 (LBC)

First floor extension over existing garden store. The Old Malt House, Chitterne, BA12 0LL

PL/2021/05468

Installation of an Oil-fired boiler and associated oil tank. Flint Cottage, Townsend, Chitterne, Warminster, BA12 0LQ

The following was responded to by the Parish Council ‘no comment- no meeting held’. Wiltshire Council decision – no objections.

PL/2021/07069

Crown raise the semi mature trees, coppice all Elms & Saplings. Fell all young Ash showing signs of Die Back Chapel Cottage, 93 Shrewton Road, Chitterne, Warminster, BA12 0LW

21/62 Purchase of Kings Head updates: -

Further to meeting 27 July Clerk has applied for Parish Council to be VAT registered and appointed Tony Ford of Farnfields Solicitors to act for the Parish Council with the purchase and drawing up the lease to Chitterne Community Pub Group.

An increased offer to the vendor of £335k, 50% overage but for 10 years has not been accepted.

21/63 Highways/traffic –

- a) **A303 Stonehenge tunnel project** – the project is currently on hold after the judicial review, the Secretary of State is currently considering the judgment and the options.
- b) **Traffic Report** prepared by Cllr Neal. This has been given to two residents who wish to pursue.
- c) **Valley Farm Landfill Site** – response received from Dean Thomas, Wiltshire Council re enforcing completion of the operation. Cllr Neal requested the Clerk writes again to Dean for a meeting as the landscape is being re-moulded.
- d) **Request from resident for a traffic survey for speed and volume on C22. Resolved:** Cllr Barella proposed submitting the request, seconded Cllr Emmerson, voting unanimous in favour.

e) CATG October meeting

- i) Suggestions for traffic management improvements were: - better HGV signage – responsibility of Highways England, renewal of roundels – responsibility of highways maintenance and will be actioned when resurfaced, purchase more SIDS – Parish Council responsibility although can apply to area board for grant. No actions were taken forward.
- ii) Clerk to contact Cllr Bill Parks following his suggestion about arranging a forum for discussing strategic traffic issues at last CATG.

21/64 Rights of Way and Countryside Management. Parishes were encouraged to get in touch with the Countryside team if they are keen to discuss setting up local volunteer groups to support, improve and maintain local rights of way networks.

Members deferred any actions.

21/65 McAfee Anti-virus subscription. Due for renewal 27 September, £69.99 1 year, £119.99 2 years.

Resolved: The laptop was purchased in May 2019 and should have free anti-virus software loaded or loadable, on this basis Cllr Neal proposed not to renew, seconded Cllr Emmerson, voting unanimous in favour. Clerk to advise webmaster.

21/66 Accounts for Payment: LGA 1972 s150 (5)

Resolved: Members ratified three payments and authorised three payments as listed. Proposed Cllr Barella, seconded Cllr Neal, voting unanimous in favour.

Payments ratified

Dupliclick Ltd	100753	£84.00
P Sawyer	100754	£28.50
Clerks Salary (August)	100755	£261.51

Payments authorised

Dupliclick Ltd	100756	£84.00
Wiltshire Council	100757	£166.00
Clerks Salary (September)	100758	£261.51

21/67 Approval and signing-off of Parish accounts for the months ending 31 August 2021. As previously circulated, along with spend against budget to 31 August 2021.

Accounts reviewed by Cllr Barella. The clerk reported Bank balances as at 31 August 2021 were: -

Bank account	£14,735.48
Less Outstanding payments	£ 1,461.51
	£13,273.97

Resolved: Cllr Barella proposed acceptance of the accounts, seconded Cllr Neal, voting unanimous in favour. The Clerk and chairman signed the accounts.

21/68 Queens Platinum Jubilee June 2022 marking the occasion. Resolved: deferred to next meeting.

21/69 Correspondence. None

21/70 Partnership Meetings to consider attending: -

- a) **CATG** - 27 October 2021 10am -12noon. Cllr Neal to attend.
- b) **Warminster Area Board** – 11 November 7.00pm

*All members of the public had already left the meeting
when these confidential matters were discussed*

21/71 Clerks leaving. Final day is 31 October, holiday owed is 18 hours, she will endeavour to take some odd hours over the coming weeks, any holiday still owing will be required to be paid.

21/72 Parish Clerk and Responsible Financial Officer vacancy. Two applications had been received; Cllr Neal will speak with Cllr Kent regarding interviews. Clerk to re-advertise the vacancy and remove the closing date.

21/73 Date of next meeting. Members noted that the next meeting of the Council will be held on Monday 8th November 2021 at 7.00pm, to be held at Chitterne Village Hall, this will include budget and precept setting for financial year 2022/2023.

The meeting closed at 8.39pm.

Approved by the Council as a true record.

Signed

Dated

The minutes of this meeting will be available to all members of the public from the village website www.chitterne.com or by contacting the Parish Clerk.