

CHITTERNE PARISH COUNCIL

Clerk: Nikki Spreadbury-Clews

Camberley House, Clay Street, Crockerton, Warminster BA12 8AG

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**Meeting of Chitterne Parish Council to be held on
Monday 8th November 2021 at 7.00pm at Chitterne Village Hall.**

**All Parish Council Meetings are open to the Public and Press.
Please note current Government Covid guidelines are to be followed.**

1st November 2021

To All Members of Chitterne Parish Council

Dear Councillor

You are summoned to the meeting of Chitterne Parish Council being held on Monday 8th November 2021 to transact the business set out below.



Nikki Spreadbury-Clews
Parish Clerk

MEETING SCHEDULE

7.00pm

Public Participation

To enable members of the public to address the Council regarding matters relating to the village.

COUNCIL MEETING AGENDA

- 1. Councillor Horsfall to sign his Declaration of Acceptance of Office.**
- 2. Acceptance of apologies for absence.**
- 3. To approve** as a correct record, the minutes of the Council meeting held on 20th September 2021, copies of these minutes have been circulated.
- 4. Dispensations and declarations of interest** Council is asked to discuss any written requests for dispensation the Clerk may have received from councillors. Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities.
- 5. Exclusion of the press and public.** [Standing Order #3d](#)
- 6. Parish Clerk and Responsible Financial Officer vacancy update.**
- 7. Councillor Vacancies.** The Parish Council currently has one vacancy. (All Saints Ward)

8. Updates on village issues and items from previous meetings, to include: -

- a) **Allotments.** Cllr Barella and Clerk to provide update.
- b) **Parish Steward.** Cllr Emmerson
- c) **Sports field** – Warminster Sky Blue use of the sports field a couple of Saturday mornings from September to April. Ash Die Back - trees around sports field.
- d) **Mobile phone network.** Cllr Kent.
- e) **Other updates**

9. Annual Boxing Day meet and use of sports field. Members to discuss and make decision whether to grant permission.

10. Consultations on planning applications. Members to discuss and make decision on responses: (Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)

PL/2021/09251

Rear single storey extension to kitchen. Swift Cottage, 14 Townsend, Chitterne, Warminster, BA12 0LF

PL/2021/09644

T1. Acacia to leave standing trunk at 4 metres T2. Corkscrew Willow reduce by 40%. St Marys Lodge, 102, Chitterne, Warminster, BA12 0LH

PL/2021/10160

18 x Beech and Ash trees – Beech trees - reduce tree crowns by 2.5m to previous pruning points & reduce lateral branches to create pleached screen. Ash trees – fell (apart from one). 109 Chitterne. BA12 0LH.

11. For noting Planning decisions from Wiltshire Council - all approved with conditions:

PL/2021/06698

Variation of condition 2 (amendment to plans) pursuant to application number 19/11700/FUL (Erection of solar panels and associated works). Clay Pit Hill Codford Down East Farm Codford Wiltshire BA12 0PJ

PL/2021/07491

Variation of condition 2 (amendment to plans) pursuant to application number 19/03576/FUL (Resubmission of 18/03167/FUL - Erection of Solar panel). Clay Pit Hill Codford Down East Farm Codford Wiltshire BA12 0PJ

12. Play Park.

- 1) **Members to discuss and make decision** on any actions following the RoSPA Safety Inspection Report as forwarded 25 October. Plan budget accordingly.
- 2) **Cllr Bull** to update and report to members on the monthly risk assessments.

13. Accounts for Payment LGA 1972 s150 (5) Members are asked to authorise payments listed.

Payments for authorising

Dupliquick Ltd	100759	£168.00
Clerks Salary (October)	100760	£261.51
PlaySafety Ltd	100761	£124.20
Clerks Salary (November)	100762	£261.51

14. Approval and signing-off of parish accounts. The Clerk will present the parish accounts for the months ending 31st October 2021 for approval.

15. Allotment Rental review. Members to discuss and make decision for the allotment rental fees from April 2023. (12 months' notice is to be given to tenants of any changes)

16. Queens Platinum Jubilee June 2022. Members to consider if they wish to mark the occasion with commemorative event and/or an item and plan budget accordingly.

17. Budget and Precept Proposals 2022/2023. Members to discuss and make decision on budget proposals and precept request for 2022/23. Clerk previously forwarded up to date accounts, finance prediction for 31 March 2022 and draft budget for 2022/23 for members perusal. Ear marked reserves to be reviewed ensuring their purpose is still required and there is a timed plan to use them.

18. Highways/traffic –

a) Traffic speed and volume survey requested on C22.

b) CATG October meeting.

i) Response from Cllr Bill Parks.

19. Correspondence. Clerk to advise.

20. Partnership Meetings to consider attending: -

a) Warminster Area Board – Thursday 11 November 7.00pm

b) CATG – Wednesday 19 January 2022 10am – via Teams

21. Date of next meeting

Members are asked to note that the next meeting of the Council will be held on Monday 10th January 2022 at 7.00pm, to be held at Chitterne Village Hall.

The minutes of this meeting will be available to all members of the public from the village website www.chitterne.com or by contacting the Parish Clerk.