

CHITTERNE PARISH COUNCIL

Minutes of the Meeting of Chitterne Parish Council Held at the Village Hall on Monday 7th October 2019 at 7.00 p.m.

Present: Councillors

Rachel Wilkinson (temporary Chairman), Peter Emmerson, Charles Horsfall, Murray Kent and Virginia Neal.

In attendance: Parish Clerk Nikki Spreadbury-Clews and no members of the public.

Public Participation

None

Meeting of the Parish Council

19/47 Election of Chairman. As per meeting of 11 March 2019 minute ref 18/98 the members wish to continue to rotate the Chairmanship, in alphabetical order, until a permanent Chairman is appointed. Cllr Kent nominated Cllr Wilkinson to chair this meeting, seconded Cllr Neal, voting unanimous in favour.

19/48 Acceptance of apologies for absence. Resolved: Cllr Booth.

19/49 Minutes. The minutes of the Parish Council meeting held on 8th July 2019 were approved as a true record and signed by the chairman.

19/50 Dispensations and Declarations of interest. Resolved: None.

19/51 Update on Items from previous meetings.

- i) Allotments.** Concerns had been raised over a shed being erected in one of the allotments, Clerk to write to the tenants reminding them of the terms of their tenancy agreement and requesting large buddleia is cut back. When 2020 invoices are sent Clerk to remind allotment holders of their terms of agreement, particularly 'The Allotment Garden shall be kept in a clean, decent and good condition and properly cultivated'
- ii) Cricket Club, Tress/grass cutting.** Cllr Horsfall reported some trees are dead, Cllr Kent to contact Mr Whatling to cut them, with the wood being used for Bonfire Night, Cllr Wilkinson proposed a sum of £400 to cover the costs, seconded Cllr Emmerson, voting unanimous in favour.
The redundant large goal posts and basketball post to removed and disposed of, Cllr Kent will arrange with a budget of £40, Cllr Wilkinson proposed, seconded Cllr Horsfall, voting unanimous in favour.
To date 200 bricks have been sold.
- iii) Flood Warden.** Cllr Kent reported the cut clearance will be 9 November. Water levels remain low. It is felt there has been a lack of support from Wiltshire Council. The sand bags on the bank of the cut have shifted and water is seeping through, although not an imminent risk, the Clerk was requested to notify Wiltshire Council.
- iv) Parish Steward.** Cllr Emmerson reported the pavement at top of Shrewton road had been cleared of undergrowth and a thank you had been received from resident.
Clerk to report on My Wiltshire the two gullies on left from Valley Farm to village.

v) **Playground.** The annual ROSPA safety inspection report had been circulated to members on 2nd October. Insurance company confirmed the sum insured has increased to £31,081.26, to include the seesaw and climbing frame, the premium will increase by £44.05 per annum from renewal. It is a requirement of the Inspire/Axa policy that any play equipment is checked at least once every 4 weeks by someone appointed by the Parish Council.

It is recommended the checks are recorded in writing as this may assist the insurers in defending a claim should an incident arise. This is only intended to be a brief, visual check to spot obvious signs of breakages or vandalism to the equipment, to remove litter, glass etc. and to ensure surfaces and signs remain in good order. No specialist training is required.

Cllr Booth had agreed to carry out these at the July meeting.

vi) **Other updates:** Traffic Survey on B390 had been requested from Wiltshire Council on 10 September. The Clerk had recently attended Dementia Friends session, run by Wiltshire Council, which teaches you how to become a “Dementia Friend” which helps you to understand a little bit more about the disease and provides ideas for how you can help local people to live well with Dementia. Should Chitterne wish to run a session, the Clerk can provide the contact.

19/52 Traffic volumes through Chitterne. Cllr Neal volunteered for a new role of traffic champion to liaise with other agencies to challenge them on volume of traffic through village, particularly coaches and lorries using the B390.

Cllr Neal to write an article for Chit Chat requesting residents report HGV’s using the B390 to the companies concerned.

Clerk to write to West Down Camp requesting employees respect the 20mph and 30mph speed limits through Chitterne.

19/53 Valley Farm. Clerk to arrange a meeting between Cllrs Neal and Kent with Earthline and Wiltshire Council planners for an update on progress of the landfill, finishing timelines etc. Whilst arranging Clerk to remind Earthline vehicles are to undertake wheel cleaning prior to leaving the site.

19/54 Closure of Kings Head Pub. The pub is set to close on 19 October. An Asset of Community Value (ACV) on the pub expires February 2022. Chitterne Community Pub Group have met and have started a ‘Save Our Pub’ campaign. Residents and anyone who uses/are likely to use to the pub are encouraged to complete a community consultation, it can be found on www.Chitterne.com

19/55 Planning applications. Resolved:

(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)

19/08002/PNTEL The installation of a 20m mast with 3 antenna, 2 dishes, satellite dish with 4 cabinets within a fenced compound and ancillary development. Land at Chitterne Old Dairy, Shrewton Road, Chitterne, Warminster, BA120LN. Cllr Wilkinson proposed supporting the application with the following conditions: -

1. Chitterne require other operators to be allowed to use the mast so that we are not restricted to the use of EE.

2. Supplementary Information Pre application check-list p.3 the answer to the questions below is **NO**; “Will the structure be within 3km of an aerodrome or airfield?” The mast will indeed be situated less than 3km from the army airfield at Yarnbury

“Has the Civil Aviation Authority/Secretary of State for Defence/Aerodrome Operator been notified?” We feel the Sec of State should be notified as mast is on the flight approach to the airfield.

3. The mast will be visible from quite a wide area as it is to be located the Chitterne side of the band of trees to the front of the Old Dairy (Blackmore PC building) on a high point. We would suggest that it should be situated much further back behind the dairy building to make it less visible.

Seconded Cllr Neal, voting unanimous in favour.

The following applications were responded 'No comment- no meeting held'

19/07780/LBC Proposed replacement porch and new window opening. The Grange, Chitterne, BA12 0LG

19/07805/FUL The temporary use of land on Salisbury Plain for the purposes of filmmaking. The construction of a temporary 'set build' area, comprising the associated preparation, construction and deconstruction, of a temporary set for a 'two storey farmhouse' and 'small scenic Developments Land north of Quebec Barn, Salisbury Plain, West Chisenbury, Wiltshire.

19/56 Planning Decisions from Wiltshire Council noted:

19/03576/FUL Resubmission of 18/03167/FUL – Erection of Solar panel. Clay Pit Hill, Codford Down, East Farm, Codford, Wilts, BA12 0PJ. Wiltshire Council decision - Approved with conditions.

19/06334/TCA Fell the following trees: 2 x Leylandii; 1 x Elder; 1 x Unspecified Prune/trim the following trees: 1 x Smokebush; 1 x Leylandii; 1 x Dogwood Deadwood: 1 x Scots Pine tree. 1 The Stables, Townsend, Chitterne, Wiltshire, BA12 0LU. Wiltshire Council Decision – No objections

19/06991/FUL Proposed side link extension. 3 St Marys Close, Chitterne, BA12 0LR. Wiltshire Council Decision – Approved with conditions.

19/57 Accounts for Payment LGA 1972 s150 (5)

It was resolved the ten payments were ratified and three current payments approved, Cllr Neal proposed, seconded by Cllr Wilkinson, voting unanimous in favour.

Ratification of payments made

Brian Lee	100648	£137.50
Cllr M Kent (reimbursement of expenses)	100649	£240.59
Clerks salary (July)	100650	£248.01
HMRC (July)	100651	£7.00
Clerks salary (Aug)	100652	£248.21
HMRC (Aug)	100653	£6.80
Clerks reimbursement expenses	100652	£26.17
Dupliquick	100654	£84.00
Clerks salary (Sept)	100655	£248.21
HMRC (Sept)	100656	£6.80

Payments for approval

Dupliquick Ltd	100657	£84.00
Playsafety	100658	£132.60
Chitterne Cricket Club	100659	£942.25

19/58 Approval and signing-off of Parish Accounts for months ending 1st September 2019.

As previously circulated, along with year to date spend against budget. The clerk reported Bank balance as at 1 September 2019 was **£11,670.16**

Resolved: The accounts were approved. Proposed Cllr Kent, seconded Cllr Neal, voting unanimous in favour. The Chairman and Clerk signed the accounts.

19/59 Proposed Merger of Chitterne All Saints Ward and Chitterne St Mary Ward. Chitterne is made up of two wards, Chitterne All Saints Ward – 5 seats (174 electors) and Chitterne St Mary Ward – 2 seats (66 electors). **Members discussed the possible merger of the wards and agreed to remain as two wards.**

19/60 Internal Audit Report 2018-19. No further update.

Cllr Horsfall left the meeting at 8.28pm and returned at 8.32pm

19/61 Future Partnership meetings:

- **Warminster Area Board** – 14 November 7.00pm - Civic Centre, Warminster
- **CATG** – 5 December 10.00am – Fire Station, Warminster. Cllr Neal hopes to attend.

19/62 Date of next meeting. Members noted the next meeting of the Full Council will be held on Monday 11 November 2019 at 7.00pm, the meeting will include budget and precept setting. Cllr Kent agreed to Chair the meeting.

The meeting closed at 8.37pm.

Approved by the Council as a true record

Signed.....Chairman Date.....

Minutes are on the Website www.chitterne.com or available from the Clerk on request.