

CHITTERNE PARISH COUNCIL

Minutes of the Meeting of Chitterne Parish Council Held at the Village Hall on Monday 8th July 2019 at 7.00 p.m.

Present: Councillors

Peter Emmerson (temporary Chairman), Murray Kent and Rachel Wilkinson.

Jo Booth and Virginia Neal joined the Council and meeting after minute ref 19/30.

In attendance: Parish Clerk Nikki Spreadbury-Clews, two members of the public and Christopher Newbury (unitary Councillor)

Public Participation

Two members of public spoke about how the amount of traffic has increased on the B390 over the last couple of years, this includes all types, stating that at some times of the day there are trucks every 60 seconds. It is often traffic rat running to avoid the A303. It is often impossible to cross the road or get out of their driveway.

Meeting of the Parish Council

19/25 Election of Chairman. As per meeting of 11 March 2019 minute ref 18/98 the members wish to continue to rotate the Chairmanship, in alphabetical order, until a permanent Chairman is appointed. Cllr Kent nominated Cllr Emmerson to chair this meeting, seconded Cllr Wilkinson, voting unanimous in favour.

19/26 Acceptance of apologies for absence. Resolved: Cllr Horsfall.

19/27 Minutes. The minutes of the Annual meeting of the Parish Council held on 13th May 2019 were approved as a true record and signed by the chairman.

19/28 Casual Vacancies for Councillor. Wiltshire Council have confirmed that no requests were received to hold an election for the Councillor vacancy, as advertised on 7 June 2019 for The Parish of Chitterne St Mary Ward. **The Parish Council may now proceed with the co-option of three new Councillors, as there were two existing vacancies.**

19/29 Co-option of new members. Two applications for co-option to Chitterne Parish Council had been received from Virginia Neal and Jo Booth. Cllr Kent proposed co-option of both Virginia Neal and Jo Booth, seconded Cllr Wilkinson, voting unanimous in favour. Virginia and Jo signed declaration of acceptance of office and joined the meeting.

The Clerk will advertise the remaining vacancy on Noticeboard, Petenet, Chit Chat, Social Media and Chitterne.com

Anyone interested in supporting the community of Chitterne by joining the Parish Council please contact the Parish Clerk.

19/30 Dispensations and Declarations of interest. Resolved: None.

19/31 Roles and Responsibilities for the year.

- 1) Allotments – Cllr Wilkinson**
- 2) Cricket club, sports field grass cutting/trees – Cllr Horsfall**
- 3) Flood Warden – Cllr Kent**
- 4) Parish Steward Liaison – Cllr Emmerson**
- 5) Playground – Cllr Booth**

19/32 Update on Items from previous meetings.

- a) **Allotments.** Cllr Wilkinson has had someone contact her to go on waiting list. Members requested the Clerk writes to all allotment tenants to advise a waiting list has been started and if anyone feels they no longer wish to continue with their plot to let the Clerk know and not necessarily wait until the end of the year.
- b) **Flood Warden.** Nothing to report.
- c) **Parish Steward.** Cllr Emmerson reported approx. 20 potholes along Townsend had been filled, many require patching gang to deal with delamination, this has been added to schedule of visits.
- d) **Playground.** Cllr Kent reported the new multiplay and seesaw have been installed. Pigeon wire is required on new equipment and swing. The Clerk is to purchase the signage, as per RoSPA report, obtain costings regarding an outside body undertaking the play inspections. Cllr Booth volunteered to carry out a minimum of monthly inspections in the interim.

19/33 Village maintenance.

- i) Re-establishment of grass verge at Tilshead Road junction with the B 390, or total replacement of grass area with tarmac. Suggestion of wild flowers and to ask Wiltshire Council to correct.
- ii) Pot hole filling. Clerk to report to Wiltshire Council the perceived inadequacy of the contractor recently completing the filling of two pot holes.

19/34 Speeding concerns raised by resident. After much discussion regarding the volume vehicles, the amount of buses and coaches, the number of large lorries and speeds of all vehicles all using B390 as a rat run to avoid A303, the members asked the Clerk to follow up from meeting in October 2018 with Kate Davies from Stonehenge, non-response of letter sent 1 April 2019 to Sarah Simmonds of The Stonehenge and Avebury WHS and request a metro count.

Cllr Kent mentioned the Parish Council should arrange another meeting with Earthline and planners at the landfill site to discuss progress/end date.

Cllr Newbury will enquire to Wiltshire Council for amendment to weight limit to 'access only'. Cllr Neal will enquire to the Commissioner for Transport for South West. SID data to be sent to Police and any other authorities as evidence of the volumes and speeds, Clerk to retain copies of SID data.

***At 7.37pm Cllr Wilkinson gave her apologies and left the meeting –
this had been approved prior to the meeting.***

19/35 Planning applications. Resolved:

(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)

19/06334/TCA Fell the following trees: 2 x Leylandii; 1 x Elder; 1 x Unspecified Prune/trim the following trees: 1 x Smokebush; 1 x Leylandii; 1 x Dogwood Deadwood: 1 x Scots Pine tree. 1 The Stables, Townsend, Chitterne, Wiltshire, BA12 0LU. Cllr Kent proposed no objections, seconded Cllr Neal, voting unanimous in favour.

19/36 Accounts for Payment LGA 1972 s150 (5)

It was resolved that the three payments were ratified and five payments be approved, Cllr Kent proposed, seconded by Cllr Neal, voting unanimous in favour.

Ratification of payments made

Active Garden Ltd	100641	£11,694.79
Clerks salary (Apr & May)	100642	£458.35
HMRC (Apr & May)	100643	£4.00

Payments for approval

Clerks salary (June)	100644	£333.57
HMRC (June)	100645	£28.20
Clerks reimbursement expenses	100644	£50.87
Tusker Technology	100646	£55.80
Dupliquick Ltd (May & June)	100647	£168.00

19/37 Approval and signing-off of Parish Accounts for month ending 30 June 2019.

As previously circulated, along with year to date spend against budget. The clerk reported Bank balance as at 30 June 2019 was **£ 10,775.74**

Resolved: The accounts were approved. Proposed Cllr Neal, seconded Cllr Booth, voting unanimous in favour. The Chairman and Clerk signed the accounts.

19/38 Bank Mandate. The Clerk updated members on current bank signatories held on Banks records. Cllr Neal proposed removal of Michael Lucas and adding Cllr Kent, seconded Cllr Booth, voting unanimous in favour.

19/39 Internal Audit Report 2018-19 completed by Auditing Solutions Ltd. Previously circulated. Members approved the report and agreed to adopt the recommended actions, proposed Cllr Kent, seconded Cllr Neal, voting unanimous in favour.

19/40 Lorry Watch Scheme. Wiltshire Council Trading standards have advised there may be capacity to offer the scheme to new communities, sufficient volunteers are required, with one volunteer prepared to be co-ordinator. Members asked Clerk to enquire to Wiltshire Council for details of a successful scheme in the community.

19/41 EE Emergency Services Network (ESN) Pre-consultation proposed base station installation at ESN40198 Land at Chitterne Old Dairy, Chitterne. Cllr Kent had enquired about coverage for non-emergency services, response below, Parish Council now needs to lobby other providers and more importantly individual villagers need to do the same to improve chances of success. You will be pleased to hear that it is EE's intention to bring commercial traffic to this site so that residents and visitors to the village will benefit from having 4G coverage. The mast will be a lattice structure which would be capable of being shared in the future should any other operator decide to provide coverage to your village, but that is out of my hands.

19/42 Winter Weather Preparations - Parish Emergency Assistance Scheme (PEAS) 2019-2020. Cllr Kent volunteered to complete this.

19/43 WW1 Memorial Book. Shrewton Shines have produced a WW1 memorial book for the villages of the Salisbury Plain Benefice, they would like to offer Chitterne a copy for a contribution of £100, the book would be delivered to St Marys Church. After discussion the Clerk was asked to send a holding reply whilst Cllr Kent made some enquiries.

19/44 Correspondence. Earthline had requested to attend opening of Play equipment. Cllr Kent has drafted a response for the Clerk to send, the event would be fairly low key.

19/45 Future Partnership meetings:

- **A303 Community Forum** – 24 July 7.00pm – Antrobus House, Amesbury
- **Warminster Area Board** – 5 September 6.30pm- Civic Centre, Warminster
- **CATG** – 26 September 10.00am – Fire Station, Warminster

19/46 Date of next meeting. Members noted that the next meeting of the Full Council will be held on Monday 9th September 2019 at 7.00pm. The meeting closed at 8.40pm.

Approved by the Council as a true record

Signed.....Chairman Date.....

Minutes are on the Website www.chitterne.com or available from the Clerk on request.