

CHITTERNE PARISH COUNCIL

Minutes of the Meeting of Chitterne Parish Council Held at the Village Hall on Monday 13th January 2020 at 7.00pm.

Present: Councillors

Murray Kent (temporary Chairman), Jo Booth, Peter Emmerson, Charles Horsfall, Virginia Neal and Rachel Wilkinson.

In attendance: Parish Clerk Nikki Spreadbury-Clews and three members of the public.

Public Participation

Member of public raised concerns over a gate not opening leading onto footpath CHIT8, also part of the Imber Perimeter Path is impassable at CHIT10, Clerk was requested to write to the landowner.

Two members of the public spoke about the community purchase of the Kings Head, it is proposed to hold a Public Meeting on Friday 31st January.

Cllr Kent, also a member of the Chitterne Community Pub Group, had sent a report to all Council members on 12 January. Summary of the report: -

The Chitterne Community Pub Group (CCPG) are keen to purchase the Kings Head, on the market at £350,000, however negotiated down to £315,000. The group have engaged with The Plunkett Foundation, an application for a bursary of £2,500 has been made to assist with independent valuation, setting up Community Benefit Society (CBS) etc. An open meeting took place 15 November 2019 and a village survey was conducted. An independent Pub Consultant concluded that with a good food offering the Kings Head could be a viable and profitable business. With a refurbishment of approx. £25k the number of covers could be increased. The preferred option for running the pub is an experienced tenant. Good response from villagers who are prepared to invest in the project, however it is felt this will not fund the whole project. The CCPG would set up as a Community Benefit Society (register with the Financial Conduct Authority), responsible for managing the pub and for interest payments on the loan. The CCPG leases the pub to an appointed tenant. The CCPG would issue shares to those villagers wishing to invest, this would cover refurbishment costs and day to day running expenses as the business is brought back to profitability. It is suggested Chitterne Parish Council apply for a loan from the Public Works Loans Board (PWLB), at a rate of 2.4% per annum for up to 50 years, for the purchase of the freehold of the building and then being owned by The Parish Council. It is thought there would be zero cost to the Parish Council and no need to increase the precept. The CCPG request the Parish Council to take the necessary step to seek the Secretary of state's approval to the proposed borrowing.

Meeting of the Parish Council

19/82 Election of Chairman. Cllr Murray Kent agreed to take on Chairmanship on a permanent basis, with re-election taking place in May annually, proposed Cllr Neal, seconded Cllr Wilkinson, voting unanimously in favour.

19/83 Acceptance of apologies for absence. Resolved: None

19/84 Minutes. The minutes of the Parish Council meeting held on 11th November 2019 were approved as a true record and signed by the chairman.

19/85 Dispensations and Declarations of interest. Resolved: None.

19/86 Update on Items from previous meetings.

- i) **Allotments.** Clerk will send reminder to all allotment holders regarding maintenance when sending invoices.
- ii) **Cricket Club, Tress/grass cutting.** The Boxing Day Hunt had left the field in good order. Tree surgeon will carry out works before spring.
- iii) **Flood Warden.** Two residents were flooded by rising spring water, otherwise no further incidents, helped by the clearing of the cut in the Autumn.
- iv) **Parish Steward.** Some waste had been removed from land prior to Christmas, the remainder soon. He is attending Back Lane next week with tractor and sweeper to clear the mud.
- v) **Play park.** Cllr Booth has been checking the play equipment monthly and will hand the sheets to the Clerk for retention. Clerk had enquired to Idverde to carry out the inspections and an estimate would be £30 per visit. Parish Council to continue with a member checking. Clerk still to order signage.
- vi) **Other updates.**
 - Cllr Kent and Cllr Neal had a joint meeting with members of Earthline and Wiltshire Council on 13 January at the Landfill site. The meeting was positive. Speeding – it is felt Earthline vehicles adhere, if other contractors do not, we are to advise. There are two contours being filled, wheel wash is in place and being used, no timeline on finish.
 - Various correspondence has been exchanged regarding responsibility of tree maintenance, with no one taking responsibility, Clerk to make further enquiries. [SSE response: - I have investigated the details with the tree cutting team and can confirm that if the trees are directly interfering with our cables, we would plan works to clear our overhead lines, however it is the responsibility of the land owner to maintain the trees. There are no plans to cut the trees back this financial year, however if you have concerns over any trees then please call our emergency contact centre on 105. They will raise a live job for an engineer to attend and assess the situation.](#)
 - Selwood Housing – septic tanks have been removed. Contractor surveying all their trees throughout the financial year, with required works being contracted. No response regarding the broken-up road, Clerk to chase.

19/87 Traffic Report. Cllr Neal reported herself and Cllr Emmerson had attended A303 community forum, they raised concerns again regarding the number of tour buses travelling along B390 and not using A303 and A36. English Heritage do not have a sustainable tourism strategy, Cllr Neal is following this up. She will also make a request to the relevant authorities for the number of accidents on B390 in last 10 years. It is felt vehicles accessing the Lyons Seafoods site at Codford are using the B390 as opposed to A36, Clerk was requested to write to Lyons Seafoods.

Traffic Survey Results:

The results of the traffic speed survey carried out between 4 November 2019 to 10 November 2019 were: - **B390 Bidden Lane/Shrewton Road (West of Codford Road)** - 85th percentile was 35.3mph, average speed 30.8mph – **eligible for community speed watch.**

The 85th percentile is the speed at or below which 85% of traffic is travelling.

Where the posted speed limit is 30mph and the results are below 35mph = no further action, between 35.1mph and 41.9mph = Community Speed Watch, over 42mph = Police Enforcement.

There was discussion about these figures. Including suggestion to ask Wiltshire Council to replace worn out red tarmac 30mph on B390

19/88 Internal Audit Report 2018-19 recommendations. Members confirmed the recommendations have been completed, with one outstanding and requiring completion.

- i) **R4. Playground inspections.** Cllr Booth confirmed these have and are being completed.
- ii) **R8. Annual inspection of assets.** Cllr Kent to carry this out.

19/89 Kings Head.

For the Parish Council to borrow money they are required to apply for approval from the Secretary of State, via their Local County Association. The Parish Council are required to pass a resolution to seek the Secretary of State's approval for the proposed borrowing. This would need to be passed at a full meeting of the Council with all members present. A motion will need to be given to the Clerk in writing for the meeting agenda.

For information: -

- i) No motion may be moved at a meeting unless it is on the agenda and the mover has given written notice of its wording to the Proper Officer at least 10 clear days before the meeting. Clear days do not include the day of the notice or the day of the meeting.
- ii) The Chairman may convene an extra ordinary meeting.
- iii) Three clear days' notice of a meeting are to be given, i.e. agenda published, the minimum three clear days for notice of a meeting does not include the day on which notice was issued, the day of the meeting, a Sunday, a day of the Christmas break, a day of the Easter break or of a bank holiday or a day appointed for public thanksgiving or mourning.

It was concluded an extra ordinary meeting of Chitterne Parish Council will take place on Thursday 6th February 2020 at 7.00pm at the village hall, the agenda will be published by 31st January. This meeting is open to the public.

The Clerk made the following comments: -

The Parish Council need to provide details of how local residents were consulted on the project and associated borrowing. How would the loan repayments be met if there is a period of time without a tenant? The Parish Council would have responsibility for another asset. The Parish Council is currently one member short to carry out its current responsibilities, with another member looking to step down.

19/90 Planning Decisions from Wiltshire Council noted:

19/07780/LBC Proposed replacement porch and new window opening. The Grange, Chitterne, BA12 0LG. Wiltshire Council decision – Approved with conditions.

19/09258/FUL & 19/09273/LBC Conversion and link of two rammed chalk barns into one single dwelling together with associated works. Renewal of Previous Permissions 16/06834/FUL & 16/07350/LBC. Land West of The Manor, Chitterne, Chitterne, BA12 0L. Wiltshire Council decision- approved with conditions.

19/09754/TCA T1 Prunus Padus, reduce crown by 30% and prune to shape T2 Cherry Reduce crown by TG1 Birch trees crown lift to 8 feet and remove major dead wood. 6 The Stables, Junction at Abdon Close and Townsend South West to Brook Cottage, Chitterne, BA12 0LU. Wiltshire Council decision – no objections.

The following were responded by the Parish Council – 'No comment – no meeting held'

19/07805/FUL The temporary use of land on Salisbury Plain for the purposes of filmmaking. The Construction of a temporary 'set build' area, comprising the associated preparation, construction and deconstruction, of a temporary set for a 'two storey farmhouse' and 'small scenic Developments. Wiltshire Council decision – approved with conditions.

19/10350/FUL Change of use if existing residential annexe to allow use as holiday let or as ancillary annexe to The Round House. The Round House 109 Chitterne, Warminster BA12 0LJ. Wiltshire Council decision- Approved with conditions.

19/10410/TCA Fell 6 Leylandiis to improve canopies of broadleaved trees, all Leylandiis of low amenity value. T1....T6. Syringa Cottage, 53 Shrewton Road, Chitterne, BA12 0LN. Wiltshire Council decision – no objections.

19/10714/TCA T1 - Yew - Reduce overhang by 1 metre T2 - Elm - Remove right hand section T3 - Crown lift Lime to 2m T4 Ash - Remove lateral canter limb. Little St Marys, Chitterne, Warminster, BA12 0LJ. Wiltshire Council decision – no objections.

19/10517/TCA T1 Fell Goat Willow. 6 The Stables, Junction at Abdon Close and Townsend South West to Brook Cottage, Chitterne, BA12 0LU. Wiltshire Council decision – no objections.

19/91 Accounts for Payment LGA 1972 s150 (5)

It was resolved five payments were ratified and four payments approved, Cllr Wilkinson proposed, seconded by Cllr Horsfall, voting unanimously in favour.

Payments ratified

Chitterne New Village Hall	100665	£161.24
Duplicquik Ltd	100668	£84.00
N Windsor	100669	£125.00
Clerks salary (Dec)	100670	£248.41
HMRC (Dec)	100671	£6.80

Payments authorised

Brian Lee	100672	£42.98
Duplicquik Ltd	100673	£61.50
Clerks Salary (31 Jan)	100674	£248.21
HMRC (31 Jan)	100675	£6.80

19/92 Approval and signing-off of Parish Accounts for month ending 31st December 2019.

As previously circulated, along with year to date spend against budget. The clerk reported Bank balance as at 31 December 2019 was **£9,261.13**.

Resolved: The accounts were approved. Proposed Cllr Wilkinson, seconded Cllr Neal, voting unanimously in favour. The Chairman and Clerk signed the accounts.

19/93 Buckingham Palace Garden Party 27 May 2020. Cllr Kent proposed nominating past chairman Mike Lucas for the draw, seconded Cllr Horsfall, voting unanimously in favour.

19/94 Dates of meetings 2020/2021 municipal year. Resolved: They will generally be bi-monthly on the second Monday of the Month, except for the May meeting which will be the third Monday.

9 March 2020, 18 May 2020 (Parish Council Annual Meeting), 13 July 2020, 14 September 2020, 9 November 2020, 11 January 2021 and 8 March 2021.

19/95 Annual Parish Meeting of the Electorate.

Members resolved to hold this on Monday 18th May 2020 at 7.00pm prior to the Annual Meeting of the Parish Council to commence no later than 7.30pm. The meeting of the electorate is not a Council meeting; it is a meeting of the parish electors taking place between 1 March and 1 June annually. Electors can contribute to the agenda and in practice often celebrate local activities and debate current issues in the community.

19/96 Correspondence received. Letter from Action Against Foxhunting – noted. Invite to the launch of the Imber Perimeter Path – Cllr Kent will invite Andy and Lorna Cameron

19/97 Future Partnership meetings:

- **Wiltshire Council – Focusing on the Future Event – 5.30pm – 7.00pm. Open to the public**
Tuesday 7 January – City Hall, Salisbury
Thursday 9 January – Monkton Park, Chippenham
Wednesday 15 January – County Hall, Trowbridge
Thursday 16 January – Community Hub & Library, Devizes
- **Flood Group** – 15 January 9.30am – Dinton Village Hall
- **Defence Infrastructure Organisation (Ash Die Back)**– 17 January 11.00am – Tidworth Garrison – Cllr Neal attending.
- **CATG** – 6 February 10.00am – Fire Station, Warminster. Cllr Neal and Cllr Kent attending.
- **Warminster Area Board** – 5 March 7.00pm- Civic Centre, Warminster. Members of the public welcome. – Cllr Kent possibly attending. **Open to the public.**

19/98 Date of next meeting.

There will be an extra-ordinary meeting on Thursday 6th February at 7.00pm

The next ordinary meeting of the Council will be held on Monday 9th March 2020 at 7.00pm.

The meeting closed at 8.20pm.

Approved by the Council as a true record

Signed.....Chairman Date.....

Minutes are on the Website www.chitterne.com or available from the Clerk on request.