

CHITTERNE PARISH COUNCIL

DRAFT

Minutes of the Annual Meeting of Chitterne Parish Council Held remotely via Zoom on Monday 24th August 2020 at 7.00 p.m.

Present: Councillors

Murray Kent (Chairman), Peter Emmerson, Charles Horsfall, Mike Lucas, Virginia Neal and Rachel Wilkinson.

In attendance: Parish Clerk Nikki Spreadbury-Clews and no members of the public.

Public Participation

None

Cllr Kent opened the meeting.

"On behalf of all council members Cllr Kent expressed the sadness felt in the village at the loss of two members of our community since the last Parish Council meeting and our condolences go out to the families and friends of Alan Sprack and Jane Beaumont."

20/47 Acceptance of apologies for absence. Resolved: None. Cllr Booth absent.

20/48 Minutes. The minutes of the Council meeting held on 20th July 2020 were approved as a true record and will be signed by the Chairman at a future face-to-face meeting once restrictions have been lifted.

20/49 Dispensations and Declarations of interest. Resolved: None

20/50 Updates from previous meetings.

- i) Allotments.** Cllr Wilkinson has contacted Wessex Water regarding water to the allotments, at present they are only dealing with emergencies or Covid related. New tenants have taken over the vacant allotment. There are currently three residents on the waiting list. Ragwort has been reported at the allotment fields, Clerk to write to the field tenants.
- ii) Cricket Club, tress/grass cutting.** Cllr Horsfall advised three cricket games have been played.
- iii) Parish Steward.** Cllr Emmerson advised Parish Steward is on ragwort pulling duties at present, next scheduled visit to Chitterne is September.
- iv) Playground.** New permanent general information signage is in place. Playground has reopened with Coronavirus guidelines for users to follow. Basketball post to be removed and disposed of.
- v) Flood Warden vacancy.** Advertisement in Chit Chat again this month.
- vi) Village Matters.** Complaints have been made regarding parking on pavement Bidden Lane/Shrewton Road, Clerk to enquire to Warminster Community Policing as to what action can be taken. Complaints regarding low flying military aircraft – Cllr Kent and some residents have a meeting with Colonel Ball.
- vii) Other Updates.**
 - Duplicate Bank Statement.** Clerk requested Bank to send a duplicate bank statement to the Chairman, unfortunately the Bank are unable to do this.
 - Mobile Phone signal** –Cllr Kent wrote to Mobile UK on 23 July and 19 August, no response to date.
 - Removal Public pay phone** – 4 August Clerk wrote to Chief planning officer to object to the removal of the public phone (developmentmanagement@wiltshire.gov.uk)

20/51 New members to Parish Council. In May 2021 local elections will take place, some members have indicated they may not be standing for re-election. It is imperative the village is represented by a full membership of Councillors, if you are interested please speak to any existing members or the Parish Clerk. Cllr Kent requested each member to think of someone who may be interested in joining the Parish Council.

20/52 Planning applications. Resolved:

(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)

20/06082/PNCOU Village Barn, Shrewton Road, Chitterne, BA12 0LN - Change of use of Agricultural Barn to a Dwelling (Class Q). Cllr Kent proposed no comments, seconded Cllr Horsfall, voting unanimous in favour.

20/53 Planning Decisions from Wiltshire Council noted:

20/02839/FUL Retrospective change of use to include B19 (c) and the retention of existing B8 use; and the extension to existing premises (for both B1 (c) and B8) and retrospective perimeter fencing, hardstanding to Parking area, and retrospective change of use of open countryside to recycling are. Chitterne Dairy, Shrewton road, Chitterne. BA12 0LU. Wiltshire Council decision – Approved with conditions.

20/04271/TCA Conifer (T1) - Fell due to low amenity value and size Willow (T2- 5) - Fell due to low amenity value and poor form.75 Shrewton Road, Chitterne, BA12 0LN. Wiltshire Council decision - No objections

The following application was returned 'No comment – no meeting held'

20/06304/TCA T1 - Elder - removal of small tree for repairs to chalk wall T2 - Hazel - removal of bush for repairs to chalk wall. Glebe House 107-108 Chitterne Warminster Wiltshire BA12 0LJ. Wiltshire Council decision – No objections.

20/54 Licence to sell Alcohol. The Licensing Authority had received an application from Elaine Timoney for a new premises licence at Bow House, Chitterne, Warminster, BA12 0LG. Members discussed the application in detail. Cllr Wilkinson proposed the following response. The Parish Council admire and support local business initiatives, however have reservations and concerns that the applicant has not consulted with members of the Parish Council, Village Hall committee and neighbours. The village hall is not permitting use of the hall toilets; therefore, no toilet facilities will be available in the village hall.

20/55 The Kings Head. Cllr Emmerson, also Chair of Chitterne Community Pub Group, advised the application to purchase the Kings Head is currently on hold.

20/56 Community Area Transport Group (CATG). Cllr Neal and the Clerk attended the recent meeting.

- Heytesbury, Imber and Knook Council have requested safety improvements to the B390/A36 junction, Cllr Neal advised CATG the issue with the junction is part of a wider problem of traffic using the B390 to avoid the A303 and shouldn't be looked at in isolation. The issue remains with CATG and Highways England.
- Chitterne Council had raised a request for a coach ban on the B390. Data of the actual number of coaches/ buses using the B390 will be required, costed for a 7-day CCTV survey (£1350 + VAT), as numbers are lower than normal at the present time due to Covid-19 it was decided to place this on hold at present.

Wiltshire Council are currently participating in strategic negotiations about the wider issue of traffic in the area and the B390 issue had been brought up as part of the 'legacy' discussion. The decision on the A303 improvements is due in November and a lot will depend on this.

Proposed actions:

- Clerk to request Cllr Newbury to take forward Chitterne being involved in any dialogue involving the B390 (as referred to by Martin Rose and Cllr Rhe-Philip)
- Clerk to contact the following Parish Councils to engage them in discussion: Heytesbury, Longbridge Deverill, Sutton Veny and Upper Deverills.
- Pursue the possibility of a coach ban when coach volumes return.

20/57 Accounts for Payment LGA 1972 s150 (5)

Resolved: Two payments approved, Cllr Neal proposed, seconded by Cllr Horsfall, voting unanimous in favour.

Payments for approval

Clerks Salary (August)	100698	£255.01
Clerk (reimbursement of costs)	100698	£91.97

20/58 Approval and signing-off of Parish Accounts for the month to 31 July 2020. Previously circulated, along with year to date spend against budget for 31 July 2020. The clerk reported Bank balances as at 31 July 2020

Bank account £15,347.11

Less outstanding payments £ 1,259.76

Balance £14,087.35

Resolved: The accounts were approved. Proposed Cllr Emmerson, seconded Cllr Horsfall, voting unanimous in favour. The Clerk signed the accounts and will be signed by the Chairman at a future face-to-face meeting once restrictions have been lifted.

20/59 Business Risk Management Register. Circulated prior to meeting. The document was taken as read.

Resolved: Cllr Neal proposed approval and adoption of the Business Risk Management Register, seconded Cllr Lucas, voting unanimous in favour.

20/60 Correspondence. None

20/61 Warminster Area Board meeting. Wednesday 23rd September 7.00pm

20/62 Clerks Annual Leave. Members noted the Clerk will be taking annual leave week commencing 28 September 2020.

20/63 Date of next meeting.

Members noted the next meeting of Chitterne Parish Council will be held on Monday 9th November 2020 at 7.00pm. This meeting will include budget and precept setting. Method and venue of meeting to be confirmed.

The meeting closed at 8.05pm.

Approved by the Council as a true record

Signed.....Chairman Date.....

Minutes are on the Website www.chitterne.com or available from the Clerk on request.